

**COVID-19 INFORMATIONAL SHEET**  
**Springfield Municipal Court**  
**May 15, 2020**

In the interest of public health, the Springfield Municipal Court continues to take measures to reduce exposure to, and transmission of, COVID-19. Effective immediately and until further notice, most cases will be continued to a later date. You will be notified of the new court date. If you feel your case is critical to the extent that an in-person hearing is needed immediately, please see the instructions for making such a request on the "Notice and Order" given to you with this Informational Sheet.

New court dates will be mailed to defendants at the address on file. If you have a pending case, you must keep your address updated with the court. To update your address, please e-mail the court at [municourt@springfieldmo.gov](mailto:municourt@springfieldmo.gov) or call 417-864-1890. Please provide your full name, date of birth, and ticket number in all communication. Due to an expected high call volume, please leave a voice mail if your call is not answered live and a court clerk will return your call.

Non-scheduled matters ("walk-ins") are cancelled until further notice. Inquiries may be made as directed immediately above.

Probationers should contact their probation officer for possible alternatives to in-person reporting. The probation office may be contacted by email at [ideppe@springfieldmo.gov](mailto:ideppe@springfieldmo.gov) or by phone at 417-864-1895.

Victims or City witnesses should contact the City Prosecutor's Office for information. You may contact the City's Prosecutor's Office by phone at 417-864-1899.

Credit card payments may be made by calling 417-864-1890. Voice mail is available, and a clerk will return your call if you leave a message.

The court has a 24-hour complimentary payment drop box located outside the lobby doors. Payment envelopes may be obtained from the bailiff at the door. **Please write contact information on all envelopes or correspondence including: 1. Name 2. Phone Number 3. Ticket Number.**

Correspondence or payments may also be mailed to the Springfield Municipal Court at 625 N. Benton Ave, Springfield, MO. 65806.