

## Temporary Change to Routine Motion Procedure

In response to public health directives related to COVID-19 and pursuant to the Order of the Missouri Supreme Court entered March 16, 2020, until further notice the Family Court Division of the Thirty-First Judicial Circuit has implemented the following procedure for the disposition of routine motions:

Routine motions are to be e-filed under the normal procedure.

If a routine motion may be sustained by agreement, a detailed written agreement shall be e-filed and the appropriate Family Court division clerk shall be notified via email that same has been filed. A proposed order for the court's consideration may be submitted to the Family Court division clerk via email and shall be in word format.

If a routine motion is contested, the attorneys shall advise the appropriate division clerk and shall submit available dates and times for a telephonic conference. The court will schedule such a conference with notification made via docket entry. Unless otherwise instructed, the attorney for the moving party shall be responsible for facilitating the conference call.

Requests for a hearing date/trial setting may be made by written correspondence to the division clerk.