

\$10 Special Process Server Fee Procedure Change Notice

Effective 8/28/2023, Court Fees for Service of Process Section 57.280 & 488.435, RSMo, Senate Bill 186: Removes the requirement for any other person specially appointed to serve in a county that receives funds under Section 57.278, RSMo, to pay funds directly to the county treasurer.

*Now the court clerk **shall** collect ten dollars as a court cost for service of any summons, writ, subpoena, or other order of the court when any person other than a sheriff is specially appointed to serve in a county that receives funds from the deputy sheriff salary supplementation fund. The State Treasurer will then deposit the funds into the Deputy Sheriff Salary Supplementation Fund.*

Due to recent legislative changes of Section 57.280 & 488.435 and the requirement for the clerk to collect the funds, The Greene County 31st Judicial Circuit will implement the following procedure on **November 20, 2023** for service filed this date and thereafter:

Upon initial case filing or subsequent requests for service throughout the case with a request for special process server, the \$10.00 Sheriff Deputy Salary Supplementation Fee will be added as an outstanding fee. If not paid upon filing, the \$10.00 fee will be placed on a payment plan with a due date of 30 days from the filing date. 60 days after that 30-day due date, the debt will then automatically be sent to debt collection under the filing party's name. At the time of the debt being turned over to debt collection, a 14.5% fee is added to the balance due.

Under 57.280, 4:

Any other person specially appointed to serve in a county shall execute and deliver to the circuit clerk, along with the confirmation of service, a signed and notarized affidavit of confirmation, made under penalty of perjury, that includes the amount, check number, and date of payment to evidence payment was made to the sheriff for the deputy sheriff salary supplementation fund as required by this subsection.

Upon the service return being filed or at any time, the filer could submit an Affidavit for Payment of Sheriff by Appointed Server with the above information listed. If this Affidavit is submitted, the \$10.00 fee would be removed and no longer owed.

\$10.00 fee to be assessed on Civil, Domestic, Probate and Juvenile cases, where applicable.

<https://www.greenecountycourts.org/news>