

Request for ASAP Service Points Form

ASAP Service Points are used to qualify for CSAP certification or to renew your CA-AM certification. These points are reflected in the Professional Development section of [your profile](#) on the ASAP website (click the Manage Profile link, then the Professional Development button).

Please complete the form below and return to Jennifer Silver by fax at 781-562-0354 or by email jsilver@strategic-alliances.org.

Name: _____

Organization: _____

Email: _____

Phone: _____

Fill in points earned, date completed and activity for each category that apply.

Presentations – Sharing member competency in alliance management

# of Points submitted	Date completed	Activity	Category/Activity	Policies & Criteria	Max points allowed
			ASAP conference (summit/biopharma)	Covers both attendance and presentation (includes panelist and moderators)	3
			ASAP Netcast Series	Global webinars	1
			Chapter event/meeting	Covers both attendance and presentation. Must follow ASAP Global Chapter Event Process and be approved for points by the Chapter president. It is expected that Chapter presentations will be posted in the ASAP Member Resource Library.	1
			Delivering ASAP & EPPP approved courses	Approved courses are posted on the ASAP website. Attendance is verified by Instructor	1
			Approved non-ASAP conferences/courses	Approval from the Certification Points Task Force. Verification for approval criteria can be found on the ASAP website	1

Writing – Sharing member competency in alliance management

# of Points submitted	Date completed	Activity	Category/Activity	Policies & Criteria	Max points allowed
			White paper for ASAP document library	Submitted and approved by Certification Points Task Force	2
			Article published in Strategic Alliance Magazine (SAM)	Approved by the SAM editorial team	1
			Article published in an approved publication	Approved by Certification Points Task Force	1

			Bloggging	Verification process: provide blog link & # of responses to views, likes, shares on social media	.25 pts
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Attending/Participating – Augmenting member competency in alliance management

# of Points submitted	Date completed	Activity	Category/Activity	Policies & Criteria	Max points allowed
			ASAP Conference	Must be registered through the ASAP registration system. Attendees located more than 100 miles away from a chapter will receive 2.5 points	2
			ASAP Global Webinar	Must be registered through the ASAP registration system	.25
			Chapter event/Meeting	Must be registered through the ASAP registration system and attendance must be confirmed. Attendees located more than 100 miles away from a chapter will receive .5 points	.25
			ASAP Alliance Management Simulettes	Verified by certificate of completion	.25
			Authorized ASAP & EPPP courses/programs	Includes ASAP certification prep courses and course provided by the Education Provider Partners. Attendance is verified by the instructor.	0.1 per hour
			Approved non-ASAP conferences/courses/programs	Approved by the Certification Points Task Force	0.1 per hour
			Approved continuing education courses/programs	Approved by the Certification Points Task Force	0.1 per hour
			Mentoring	Participated in a 6 mos of a chapter sponsored mentoring program with a structured framework. Approx. equivalent to 20 hrs of service. Verified by Mentor Program Manager	2
			Mentee	Participated in a 6 mos chapter sponsored mentoring program with a structured framework. Attendance through 80% of the meetings and activities. Aprox equivalent to 10 hrs of professional development. Verified by Mentor	1

Service to ASAP – Promoting the profession and supporting ASAP

# of Points submitted	Date completed	Activity	Category/Activity	Policies & Criteria	Max points allowed
			Chapter leadership team	Needs to be an elected position and registered with ASAP headquarters	2 per year
			Participation on an ASAP board/task force/committee/special project/chapter	Points for service are assigned by Committee Chairs Taskforce Leader or Chapter leadership. Leaders have some discretion based on level of service in the role.	1 per year per committee
			Evangelism	Promotion of Alliance management/ASAP/Certification through presentations at industry conferences, webinars, publications, blogs, etc.	.25