Eligible education

- Bachelor's degree in Business Administration, Public Administration, Public Policy, or a related field.
- Master's degree in Business Administration, Public Administration, Public Policy, or a related field.
- Ph.D. degree in Business Administration, Public Administration, Public Policy, or a related field.
- Minimum of 3 years of relevant experience in public administration, public policy, or a related field.
- Experience in public sector management, policy development, or program administration.
- Knowledge of public finance, budgeting, and grant management.
- Proficiency in Microsoft Office applications.

- Experience in strategic planning, performance improvement, and project management.
- Experience in stakeholder engagement and community outreach.
- Experience in writing and presenting reports and presentations.
- Experience in data analysis and data-driven decision-making.
- Experience in managing budgets and financial planning.

- Personal qualities: strong communication skills, ability to work collaboratively, attention to detail, and excellent analytical skills.

Salary Range: $60,000 to $80,000 per year
Submission of Application

[Text continues... ]