SVABO Minutes for April 11, 2014 Meeting

Chapter President Rick Renfro called the meeting to order at 10:05 AM.

Self-introductions followed.

The general membership was welcomed by host Ryan Devore with the City of Sacramento.

The Pledge of Allegiance was led by Ken Welch.

The March meeting minutes were approved as submitted.

**Board Members Present:**
Rick Renfro, President
Randy Goodwin, Vice President
Scott Byrnes, Secretary/Treasurer

**SVABO Treasurer’s Report:** Scott Byrnes

- Scott reported a balance of $33,273.32. This total will be filed for audit.

**SVABO Vice President’s Report:** Randy Goodwin

- Spoke about membership, and getting cities not currently participating in SVABO activities involved again.
- Questioned what the boundaries (jurisdictions) of SVABO actually are.
- Expressed the need for cities to encourage members to attend SVABO meetings.
- Thanked all who are helping with the Minstitute.

**SVABO President’s Report:** Rick Renfro

- Spoke to the need to prep a SVABO member for the CALBO board. Ken Welch suggested a committee be formed to discuss the possibilities.
- Spoke about AB 2188- photovoltaic systems and permitting issues.

**Past President’s Report:** None

**Code Quiz:** Ron Beehler
Thanks Ron for another difficult quiz.

**Committee Reports**

**Education Committee:** Steve Burger for Greg Soliz
SVABO EDUCATION COMMITTEE - Committee Report
April 11, 2014  8 a.m. – 10 a.m.
Folsom City Hall
2nd Floor Community Development Conference Room
50 Natoma Street, Folsom, CA 95630

1. Call to Order

2. Welcome and introductions---

3. Announcements (Non-agenda Items) -

4. Nominations Vice Chair or two Co-Vice Chairs

5. Recent Classes – Postmortem – Discuss any that have not been reviewed in November meeting.
   - Simpson
   - Special Inspections
   - Complete Permit Technician

6. Classes in the hopper for next year
   - Building 101

7. SVABO Code Institute - -
   - May 12 through 15, 2014 -
   - West Sacramento
   - Volunteers
     i. Monday – McGee, Leno
     ii. Tuesday – McGee, Yasui, Leno
     iii. Wednesday – Frenger, Leno
     iv. Thursday – Frenger, Yasui, Leno,
     v. Parking - Johnson
   - Vendors - Burger
     i. Sponsors – Lunch, Breaks, Etc.
        1. Registered
        2. Who-What
• Events
  i. 50/50 Drawing - Raffle
  ii. Anything Else
• Classes
  i. Need bios - Done
  ii. Class descriptions - Done
  iii. Handouts – Working on this month
• Categories to consider
  i. Registration – This Month
  ii. Caterer – In Place
  iii. Handout Printing/format – This Month
  iv. Certificates – This Month
  v. Advertising
     1. Further in advance
     2. BIA – Builders Exchange, Apprenticeships

8. Other Business ---

9. Items for Next Agenda

10. Future Education Committee Dates and Locations
  • Meetings will be on the Third Wednesday of the month in Folsom in the Community Development Conference room. April 16, 2014.
Code Review and Development Committee: Jay Hyde

MINUTES
SVABO Code Review and Development Committee
March 28, 2013
8:00 AM. MNA Conference Room

1. Roll Call:
   o Jay Hyde, Chair
   o Murray McCool

2. Review of January 24, 2014 Code Development Committee minutes

3. Review of Outreach efforts to the Building Community.
   o No Action Taken.

   o The members determined that the specific proposals the Committee has been working on are progressing properly and elected to spend the meeting discussing some BIG PICTURE issues.
     ▪ Codes should be usable and practical.
     ▪ We would like to see us gain/have access to forensic building failures/hazards.
       • Example: stairs were extensively studied approximately 20 years ago developed a “rule of thumb” of 7’/11” essentially confirming historic Architectural Doctrine of Rise + Run = 17” to 18.”
     ▪ Proposed code changes should be based on studies and empirical data, not opinion and speculation.
     ▪ The Code Development Committee could focus on researching the effects of structure fires: causes, problems, Fire Personnel and occupants dying in fires – we should research into forensic reports and evaluate structural cause’s operational causes...etc.
       • Example is the Emergency Escape and Rescue opening size was developed specifically to accommodate a fire man with emergency breathing equipment.
       o As firemen will routinely break the window to gain quick access rather than open the window, does this requirement make sense? In the “real world” how many occupants successfully escape a fire through the window from upper floors?
     ▪ McCool indicated that the most common location a deceased person is found is in bed (never waking up during the fire). The second most common location is right at the entry.
       o The reason is many entry doors are fitted with double cylinder dead bolts in violation of the code (section 1008.1.9.5, 1008.1.9.3 EX). In fact, in order to combat burglaries in Oakland (a burglar forces open a window and carries the loot out through the front door), the Oakland police department advised residents to install double sided cylinders on their doors – an example of good intentions not empirical evidence being used for building features.
     ▪ We also discussed the issue that CBC 11B.213.2 exception 4 allows clustered single-occupant toilet rooms.
Additional Code development items from previous meetings:

- Emergency escape and rescue windows are currently prohibited from opening onto covered porches and balconies (Except exterior exit balconies). Committee will investigate the issues and develop a code change proposal for submission to ICC. **Code Change Proposal drafted for Committee Review during the May Meeting.**
- IBC/CBC Chapter 903 identifies locations where fire sprinklers are required. For assembly occupancies the requirements include when a specific number of occupants are present and the allowable fire area. The fire area is generally much larger than the maximum numbers of occupants would require. The IIC interpretative manuals for 2006 and 2012 IBC indicate that the number of occupants is for the Occupants of the Assembly classification, not all classifications. Local fire marshals have been reluctant to accept this interpretation and believe that the number is for the total number of occupants. The Committee will investigate and propose a Code Change. **Request for interpretation prepared and sent to ICC Interpretation Committee as first step. Depending on the interpretation, the next step is to send a request for interpretation to the State Fire Marshall and submit a Code Change proposal to ICC.**
- Sprinklers in modular homes are a gray area of the Code. HCD seems to be lagging behind IBC. Committee to investigate and consider preparing a Code Change proposal for HCD consideration. **No action.**

5. Review written list of Goals and an action plan for 2013

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<thead>
<tr>
<th>Goal</th>
<th>Action Plan</th>
<th>Responsibility</th>
<th>Status or Time Line</th>
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<tbody>
<tr>
<td>Meeting Schedule</td>
<td>Suggest changing to every other Month. <strong>Meetings changed to the 4th Friday of odd-numbered months.</strong></td>
<td></td>
<td>COMPLETE</td>
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<tr>
<td>Meeting Location</td>
<td>Suggestions for Committee Members. Discussion indicates that current location is acceptable.</td>
<td></td>
<td>COMPLETE</td>
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<tr>
<td>Develop Committee Budget</td>
<td>- Budget presented to Board. Issue Closed.</td>
<td>Jay Hyde</td>
<td>April 2014</td>
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| Greater Chapter participation in Code Development and Review | - Support Ron Beehler's Code Question of the Month.  
- Focus on Changes to the 2013 California Codes.  
  - Work with Education Committee to | Entire Committee, Dan Larsen to Focus on Accessibility, Randy Goodwin to Contact Education Committee. | On going. Start in February Chapter Meeting NOT STARTED. |
<table>
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<tr>
<th>Outreach Committee</th>
<th>Michael Vieira and Andrea Coley</th>
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<td></td>
<td>Andrea spoke about River Ranch development cabins.</td>
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<td>The Outreach Committee visited an elementary school to promote building safety.</td>
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<td>Discussed Legislation Day and the need for participation.</td>
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<th>Scholarship Committee</th>
<th>Winfred Deleon</th>
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<td>The Jack Atkins Scholarship is available online and applications must be submitted by May 31, 2014.</td>
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Permit Technician Committee: Beth Maynard
- Permit Tech ad hoc committee is now a standing committee of SVABO.

NorCal Permit Technicians Group
Meeting Minutes
March 20, 2014 at 1:00pm
Placer County Building Department, Auburn

1. Call to Order
   a. Meeting was called to order at 1:10PM

2. Flag Salute
   a. Lead by Beth Maynard, City of Rancho Cordova, Chair

3. Welcome, introductions & Attendees
   a. Gwen Scanlon, Lincoln
   b. Beth Maynard, Rancho Cordova
   c. Joseph Zavala, Sierra Co
   d. Susan McLeod, Citrus Heights
   e. Paula Atterberry, Oroville
   f. Tim Wegner, Placer Co
   g. Cecilia Carmona, Oroville
   h. Carole Barber, Placer Co
   i. Hilary Young, Lathrop
   j. Steve Burger, Folsom
   k. Janice Poirier, El Dorado Co
   l. Sandra Castello, Shasta Lake
   m. Carla Winter, Roseville
   n. Shellie Fitzhugh, Placer Co
   o. Brandon Pangman, Sierra Co
   p. Layla Aguilara, Folsom
   q. Janette Gerondakis, El Dorado Co

4. Approval of Previous Meeting Minutes
   a. Motion: Susan McLeod
   b. Second: Gwen Scanlon

5. Chairperson’s Report
   a. Check out our website:SVABO.org/Board of Directors- committees
   b. Any recommended ideas and or changes please submit directly to Beth for consideration

6. Treasurer’s Report
   a. $45 balance in petty cash

7. One stop Shop - over the counter processing
   a. Presented by Tim Wegner of Placer Co
      i. This discussion is typically taught by Tim as a one day course. This was just a brief overview of discussion items
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ii. It all starts with Customer Service

iii. Determine where the gaps are between departments and communicate with one another
   1. Get buy in from other departments for support
   2. Engage those other departments and stick with it
   3. The counter staff is the face of your jurisdiction
   4. Be transparent in what you deliver
   5. If the customer comes in with nothing they should leave with something tangible
   6. They created a “How To” handbook- 1 page
      a. Helps to remove customer anxiety about what is going on with the project
      b. Translate the “code book” into laymen terms, easily consumed by the customer
   7. Consider how you are setup- know the difference between a concept of Stage and Backstage

iv. Technology
   1. They use Q-Flow
      a. Routing customers and ability to determine where activity is happening
      b. This enables they to report on how that works
   2. Don’t forget to boil down your productivity numbers
      a. Make sure to account for sick, vacation, holiday etc to show a true picture of what you have to work with.

v. Technicians
   1. Disciplines and responsibilities
   2. “Be the master” in one focus area then you can move on to another arena
   3. Utilize your strengths and weaknesses

vi. Consumer convenience standpoint
   1. What do consumers do
NorCal Permit Technicians Group
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a. Big box
b. Home Depot
c. Smart phones
d. 1 place to do all things, think – how can we get there for your own jurisdiction?

vii. Set Goals
1. Be prepared to think long term
   a. Get buy in and you will start to see resources allocated if those goals are accepted by other units

viii. Think about how you fit into the process and how can you make the process better?

ix. Consider incentive programs for plan review
   1. I.e. next plan check discounted if you get it thru in 2 plan checks
   2. Makes customers pay better attention the first time around for repeat offenders

8. Contractors
   a. Presented by Carol
      i. Handout and homework provided
      ii. Please respond to her questions via email to: cobarber@placer.ca.gov

9. Building Safety Month this May
   a. Presented by Susan Mcendon
      i. What she does for her city:
         1. Raffles
         2. Community presentations
         3. Neighborhood association meetings
         4. Displays and handouts from ICC
         5. Visibility
      ii. Please contact Susan for more information and ideas on what you can do in your city at SMcLendon@citrusheights.net

10. Old Business
    a. Reminder: Calbo Legislation day
NorCal Permit Technicians Group
Meeting Minutes
March 20, 2014 at 1:00pm
Placer County Building Department, Auburn

i. April 22, 2013 @ the State Capitol
ii. Contact Beth for more info if you are interested in attending

b. Volunteering
   i. SVABO Outreach committee needs members
   ii. Still looking for ideas- send any thing that comes up near you to Beth
   iii. SVABO has other committees that are also looking for members- Beth can help lead you in the right direction

11. New Business
   a. SVABO Committee
      i. We are currently an ad-hoc committee
      ii. We would like to get to be an official committee and Steve Burger is helping to champion this effort on our behalf
   b. Steve Burger
      i. Permit Tech II Certification Test
         1. Keep an eye out for interest surveys be sure to respond!
         2. AHCC
            a. Permit tech California specific institute
         3. Other places that offer training programs on Code and Permit Tech specifically
            a. Sierra College
            b. Consumnes River

12. Next meeting:
   a. May 21, 2014
      i. Location: Rancho Cordova

13. Calendar suggestions for future meeting dates/cities
   a. July
      i. Citrus Heights
      ii. Sacramento
      iii. Davis
      iv. Roseville
14. Communication Items
   a. Open
   b. Round table discussion
      i. Very informative discussion about what's hot in the PT space and daily headaches, tips and tricks
15. Adjournment
   a. Motion: Second
   b. Second: Beth
   c. Time Adjourned: 3:20 PM to a tour of the Placer County Offices

CALBO Report: Bob Latz

- Brought up numerous bills that should have our attention including; AB 2277- pulled, AB 2644- public restroom requirements, SB 1042- baby changing tables.
- Requested that members consider applying for CALBO committees.
- CALBO ABM to be held in Monterey next year.
- Cities to host future ABMs?
ICC: Lee Clifton
- Encouraged members to use the ICC website California Code Corner and to put in more effort related to code development.
- The next code hearings are in Memphis.

Old Business: None

New Business:
- Ken Welch nominated Rick Renfro for Region 1 representative with Greg Mahoney as alternate. Second was made and vote passed.
- Winfred Deleon brought up OSHPD 3 facilities and the need for education regarding these types of inspections. More to follow.
- Andrea Coley announced the Installation Dinner will be held December 6th at McBean Pavilion.

50/50 Raffle- winner Randy Goodwin

Next month’s meeting to be held in Lodi.

Meeting adjourned at 12:35 PM.

Presentation by Dennis Richardson with the American Wood Council.

Respectfully submitted,

Scott Byrnes
Secretary/Treasurer