

Shenandoah Valley Chapter SHRM
Board of Directors Meeting – Friendship Industries, Harrisonburg, VA
Wednesday, August 1, 2012

In attendance: Shawn Printz, Melody Ritchie, Matthew Hutman, Patricia Craft, Susan Grossman, Jason Saunders, Lorna Saunders, Frank McMillan, Vikki Ingram, Rick Larsen, Carolyn Fowler, Ann MacLeod

The meeting was called to order at 3:30 p.m.

General Business:

- Minutes were distributed prior to meeting. Patricia moved to accept minutes as corrected; Frank seconded the motion. All approved.
- Vikki reported that she was opening registration for the VA SHRM State Conference today. The 2013 conference will again be held at The Homestead.

Financial Report:

- Lorna has met with Mike Dinger to go over account codes and start migration of data to QuickBooks. Lorna also noted that she is preparing a resolution to make some account changes. A final re-cap report on the Chick-fil-A Leadercast event will be sent via email.

Committee Reports:

- **Membership:**
 - A member-at-large letter was sent out in July and has received four responses to date.
- **Certification:**
 - Carolyn reported that the EHRM class will be held as planned with nine attendees. Lunch will be provided for presenter(s) and students. She thanked board members for delivering books to several attendees.
- **Sponsorship:**
 - Frank reported a sponsor is still needed for the December meeting. Frank has also had some interest expressed by sponsors to provide a speaker for our meetings. This would need to be managed such that it was delivered as an advertisement; would need to meet certification approval guidelines. He will also reach out to SHRM national publication sponsors.
- **Newsletter:**
 - Jason asked for feedback on the latest issue and suggestions for improvements and ideas for the next issue. Shawn asked about surveying membership; this should be part of the annual survey.
- **Workforce Readiness:**
 - Board members were introduced to Matthew Hutman. Matt reported that he will be meeting with Susan Grossman to begin transitioning as chairperson for Workforce Readiness.

Other Business:

- **Recruitment of Slate of Officers for Next Year:** - Currently need President-elect and Secretary. President-elect must meet criteria as Professional Member and be a member of SHRM National. Carol Jackson has indicated interest in being Secretary.

- **Review of SHAPE Initiatives:** Shawn Printz, current President; Susan Grossman, President-elect; and Vikki Ingram, Past President will make up the committee to review where we are to date in meeting initiatives and what needs to be completed in remainder of 2012.
- **Job Postings on SVSHRM Website:** A discussion was held on our current job posting criteria. Concerns have been raised over the postings not being available without a member log-in as well as charging to put postings on the website. Carolyn noted that the Charlottesville SHRM considers this a service to reach the largest HR market and does not consider it a source of revenue. Postings would continue to be HR related positions. A motion was made by Patricia Craft to eliminate charges for postings and open up to anyone visiting the SHRM website. Susan Grossman seconded the motion; all approved.

The meeting adjourned at 5:00 p.m.

Respectfully submitted by Ann MacLeod, Secretary