

Shenandoah Valley Chapter SHRM  
Board of Directors Meeting – Friendship Industries, Harrisonburg, VA  
Wednesday, October 3, 2012

In attendance: Shawn Printz, Angela Carter, Patricia Craft, Carol Jackson, Susan Grossman, Carolyn Fowler, Rick Larsen, Frank McMillan, Ann MacLeod

The meeting was called to order at 3:30 p.m.

**GENERAL BUSINESS:**

Minutes were distributed prior to meeting. Carolyn Fowler moved to accept minutes as presented; Carol Jackson seconded the motion. All approved.

**Financial Report:**

- Rick provided an overview of the financial report sent via email prior to Board meeting.
- Carolyn Fowler questioned whether all expenses have been entered for the EHRM program held in August.
- Suggestion was made that footnotes should be added to financial reports for non-regular expenses.
- Question was raised as to whether members making a one-time annual payment for meetings be pro-rated over 12 months or monies be declared at time of receipt.
- Rick and members of Finance Committee will review numbers for monthly meeting meals and present at November Board meeting for additional discussion.

**SHAPE Initiatives:**

- A discussion was held regarding SHAPE initiatives to be completed. Patricia noted that we need four more SHRM National members by December to qualify for Gold.

**2013 Slate of Officers & Committee Chairs:**

- Shawn noted that we still need a President-elect, Diversity Chair, and Foundation Chair for 2013.

**Certification:**

- Carolyn Fowler met with Lisa Seekford to transition certification information for 2013.
- Carolyn also reported that the EHRM class went very well. She has provided attendee information to Patricia for additional follow-up.

**Programs:**

- Angela inquired about menus for monthly meetings. This was tabled until the November meeting for discussion along with cost of meals for 2013.
- Programs being discussed for 2013 include a Healthcare Reform Panel, Effective Networking in the HR World, Employee Assistance Programs, and additional topics relevant to HR Certification.
- Patricia suggested continuing with the Save-the-Date notices on the website and at meetings.
- Bridgewater and JMU Student Chapters will host the February 2013 meeting with proceeds to be split between the chapters. Students will also secure sponsors for that meeting.
- Susan inquired if there was interest in holding a legislative conference in June 2013 on how state legislation affects HR.

The meeting adjourned at 4:50 p.m.

Respectfully submitted by Ann MacLeod