

Shenandoah Valley Chapter SHRM

Board of Directors Meeting – Friendship Industries, Harrisonburg, VA

Wednesday, September 5, 2012

In attendance: Shawn Printz, Frank McMillan, Patricia Craft, Susan Crosby, Carol Jackson

The meeting was called to order at 3:30 p.m.

GENERAL BUSINESS:

Minutes were distributed prior to meeting. Patricia moved to accept minutes as read; Susan seconded the motion. All approved.

Financial Report:

- Frank noted that the financials showed a loss of income from the last meeting. Shawn will be speaking to Melody about how we may be able to eliminate the issue. Lorna's resolution to make account changes was adopted. Discussion was held regarding changing the PO box to Fishersville and it was decided not to change it at this time.

Posting Resumes:

- Susan addressed whether or not to post resumes on the website. It was decided that we do not want to do this right now and some language will be changed to indicate that anyone looking will be welcome to come to a meeting and bring their resumes if they are looking for a job.

Conference registrations:

- Shawn addressed whether or not to purchase a conference registration now while the early bird rates are good. It was decided to have Shawn request that Lorna buy one registration now for a later drawing.

Other Business:

- **Recruitment of Slate of Officers for Next Year.** Several names were discussed to fill vacancies and Shawn will contact each of them to see the level of interest.

Workforce Readiness and Diversity Project:

- Colleen Mullen, Rehab Coordinator for Friendship Industries, spoke about a Workforce Readiness and Diversity project/partnership between the chapter and Friendship Industries. Patricia will write this up as a SHAPE initiative. It will involve a series of lunchtime meetings for the employees of Friendship Industries, led by members of the chapter. The talks would be

approximately 30 minutes and would address subjects such as dress, interviewing and other workforce readiness subjects. Colleen will prepare a list of subjects and dates and this will be sent out to the Board and membership to sign up for the talks. They will be held in the month of October in conjunction with Disabilities Month.

VEC Workforce Job Center:

- Patricia participated in a job club meeting for VEC's Workforce Job Center in June and will write this up as a SHAPE initiative also.

Leadership Breakfast.

- Frank stated we already have two sponsors for the breakfast. It was decided to keep the cost at \$35.00 again this year. Shawn is doing flyers to advertise and will send to everyone on the Board and they can send them to anyone who can get the word out.

The meeting adjourned at 5 p.m.

Respectfully submitted by Carol Jackson for Ann MacLeod