

Shenandoah Valley Chapter SHRM
Board Meeting Minutes
Wednesday, June 3, 2015
Truck Enterprises, Inc.

In attendance: John H, Susan C, Jim H, Susan G, John W, Andy B, Patricia C, Tara R, Rick L, Carol J
The meeting was called to order at 3:32 p.m.

GENERAL BUSINESS:

- Minutes were distributed prior to the meeting. April minutes were reviewed. Patricia moved to approve minutes and Jim seconded. Minutes were approved.
- Rick reviewed the April and May financials. There was some discussion about where to put the \$1000.00 for the Pinnacle award and it was decided that it should go in Chapter Support. The April financials cannot be approved until we find out what a \$990.00 amount is for. No one seems to know where it really came from. Rick is working on it. The May minutes were reviewed. Carol moved to approve the May minutes and Patricia seconded. The May minutes were approved.

- **SHAPE INITIATIVES:**

- a. **Community Outreach - LEADERCAST:**

- Rick discussed the p/l for the leadercast. He advised that we really did fine, partially because of sponsorships. There are a few issues to clear up involving one of the sponsors.

- b. **Membership Initiative - VA LEGAL FORUM:**

- The committee met in April. John Grisham never responded to our inquiries, so Tara secured another keynote speaker for \$3500.00. They are having another meeting tonight to continue with plans. They would like to do a survey to see what the major challenges are for the Chapter. John H is going to advise the Charlottesville Chapter that John Grisham is not coming to the meeting.

- Pricing for the legal forum was discussed. Rick has a spreadsheet that can help with figuring a price. He will forward it to the committee.

- c. **CEO Breakfast**

- There is a signed agreement for the speaker, with a \$2000.00 deposit made. It was decided that we really need to advertise this especially well. There was a discussion about whether we should invite politicians and everyone agreed it was a good idea as long as they didn't spend time on their own agendas.

SUCCESSION PLANNING:

Per our by-laws, Rick cannot return as Treasurer in 2016. Susan G will also be rotating off the board. We will also need someone to do Programs, as Tara has asked not to do that next year. WE also need to be thinking of a president-elect for 2016.

UPDATES FROM OTHER CHAIRPERSONS:

- a. **CERTIFICATION:** all programs that Lisa has received have been submitted for HRCl.
- b. **SPONSORSHIP:** Nothing
- c. **NEWSLETTER:** according to the minutes, a newsletter was to be distributed.
- d. **PROGRAMS:** Tara is finalizing a few details. We need to begin working on programs/speakers for 2016 as soon as possible. Patricia C stated that Art Jackson will be happy to speak at the 2016 CEO breakfast. Tara will reach out to him as her final act as Program Chair!
- e. **SCHOLARSHIP:** No report.
- f. **WORKFORCE READINESS:** John W stated they are holding a meeting in June.
- g. **Website:** Susan advised there would be a meeting on Thursday to discuss the new look of the administrative interface to the website

OTHER BUSINESS:

- a. BOD Social – Nothing was firmly decided. John H asked members to let him know if they have suggestions.
- b. Next board meeting – August 5. **Reminder: No board meeting in July**

NEW BUSINESS:

- A. Patricia brought up the idea that we should have a Social Chair. More discussion is needed.
- B. The Board had further discussion regarding whether we should have a regular monthly chapter meeting on the months we had special events. We decided to try one pilot for the 2016 legal forum and see how the attendance looks for that. Rick also suggested that we offer HRCI credit for special events.

The meeting adjourned at 4:57 p.m.

Respectfully submitted by Carol Jackson, Secretary