

Shenandoah Valley Chapter SHRM
Board Meeting Minutes
Saturday, January 9, 2016
Omni Hotel, Richmond

In attendance: Susan C, Patricia, Andy, Tara, and guest Steve Zimmerman

The meeting was called to order 10:27 am, by Tara Roe, President-elect

Minutes: Patricia/Andy as corrected; unanimous

SHAPE Initiatives: Past President John Habel has most of the sections on his computer and will be compiling them to send in; members present were not sure about the self-defined areas of Newsletter and Marketing; this was tabled to check with John

Susan will compile the ideas noted by attendees of the Leadership Conference. This, combined with changes to the SHAPE (being simplified and separated into SHAPE and Excel awards), will drive planning for 2016 and beyond which Tara and Jim will discuss and drive, beginning with the February Board meeting.

Monthly financial report:

- Andy noted that we still have not received the invoice from the caterer for the Leadership Breakfast, despite repeated emails reminding her. He will follow up again before considering it a donation.
- Jim and Tara attended the Leadership Summit; SVSHRM needs to be reimbursed by SHRM; John or Susan Grossman will facilitate that.
- Patricia/Susan; unanimous to accept December.

2016 Budget:

- Meeting Income: use of \$18 per person, because occasionally a non-member pays \$20?
- Agree to delete the Merchandise Income line item
- Leave the HRCI line items in for this year as we determine future value of HRCI certification to our membership
- In the past, the Chapter has paid SHRM membership for up to five newly-accredited members
- Line 6, Chapter Support, and line 7, SHRM Membership Support seem duplicative. For this and other questions, further discussion of the budget was tabled until Rick is available.

Open Board/Committee positions

- Diversity
- Finance: Mike and Rick have finished their rotations through this position
- Military: Jim had someone in mind to contact
- Legislative: did Cathy resign or is this an oversight? Check with John to confirm.
- Jim will announce at Tuesday's meeting that we have these openings

- “Assigning” an estimated time per month that this would take a chair would help possible chairs be more comfortable considering serving in this capacity

Succession Planning

- Tara will begin looking for the next President-elect
- There are several new board members to cultivate and grow

Updates from Chair persons

- Foundation will continue the 50/50 raffle; Publicize the ability to donate to the Foundation through the Web page
- Programs: January is scheduled; February is student; March is open; Barbara and Cornelia are scheduled for April; Cathy Welsh is on tap for May; Board members spoke to three potential speakers here at the Leadership Conference; Tara has given Ashley her list of past presenters and potential presenters; Susan Grossman will be coordinating the special events;

Renewals: we’re at 50% renewed; want to revive the online session evaluation where we deliver the certification credit only after the evaluation has been completed

No Other Business

Adjourned at 11:23 a.m.

Respectfully submitted by Susan Crosby.