

GENERAL BOARD MEMBER RESPONSIBILITIES

Thank you for your interest in becoming involved in SVSHRM. Each Board position has a specific position description. However, here are some general requirements that should be considered as you begin your term of office.

- Be an active Board member. This includes attending chapter meetings and board meetings. It also includes being prepared for Board meetings, asking critical questions, and helping the Board come to agreement in making decisions that affect chapter membership. The expectation is that you will attend at least 75% of all Board meetings.
- Know or build your knowledge about your chapter, SHRM and its governing bylaws. Learn about SHRM and its role with your chapter. The SHRM Leaders Guide is available online in the Volunteer Leaders' Resource Center (VLRC) to assist you.
- Stay informed of trends in the field of human resources and timely issues affecting your chapter.
- Abstain from activities that may appear to create a conflict of interest. Follow the SHRM Code of Ethical and Professional Standards in Human Resource Management.
- Be willing to provide contacts and resources to help our chapter grow and develop as an organization.
- Maintain confidentiality, as appropriate, of chapter Board issues and membership data.
- Be a chapter member in good standing. SHRM membership is not required (except for chapter presidents), but is strongly encouraged.