

Shenandoah Valley Chapter SHRM
Board Meeting Minutes – Friendship Industries
Wednesday, April 3, 2013

In attendance: Susan G, Susan C, Patricia C, Rick L, Steve G, Frank M, Jeannine, Jason S, Carol J and Mike D by phone

The meeting was called to order at 3:30 p.m.

GENERAL BUSINESS:

Welcome to Jeannine and Steve

Minutes were distributed prior to meeting. Patricia moved to accept minutes as presented; Frank seconded the motion. All approved.

Financial Report:

- Financials were reviewed. Rick moved to accept financials with revisions and Jason seconded. Approved.

2013 Slate of Officers and Committee Chairs:

- We still need a President-elect as well as several Committee Chairs. Cathy Armentrout and Andy Breeden have agreed to be the Membership Co-Chairs in 2014.

Other Announcements/Needs:

NEW BUSINESS:

- **SHRM Foundation:** Big Book of HR will be sold at the April monthly meeting with proceeds going to Foundation. The Board discussed ways to do fundraising to meet our 2013 goal. It was decided that we would do 50/50 raffles at the monthly meetings with tickets to be \$2.00 for one, \$5 for three, \$10 for 7. Email blast going out to membership letting them know about the raffle.
- **Membership.** Patricia reported that an audit was done. All members who were inactive since 2011 were dropped. 2012 inactive members were contacted because some members thought the renewals were on an anniversary basis and not a calendar year. We have 171 active members at this time. Susan G presented a proposal for a written procedure for new and renewal memberships. Rick moved to accept the proposal and Susan C seconded. All agreed to approve the procedure. Susan C is going to add something to the invoice stating that people are not considered active members until the check is received and processed.
- **VA Legal Forum.** The Board discussed. Rick L and the Committee will continue to research dates and locations.
- **Mentorship.** There were only nine responses to the mentorship survey so Susan C sent out another one to stand alone. It was thought that the survey may not have been noticed in the weekly email blast.
- **SBDP.** Nothing new to report at this time.
- **Chick-Fil-A.** There are 5 tickets left. 40 have paid for their tickets.
- **Cost/Benefit Analysis.** Rick and Carolyn are working on an analysis to show the benefits of being a SVSHRM member. They will have it completed by the May Board meeting.
- **Workforce Readiness.** It was agreed that we would continue with the October training sessions at Friendship Industries on Fridays in October. More will be announced later.

The meeting adjourned at 5:25 p.m.

Respectfully submitted by Carol Jackson