

Shenandoah Valley Chapter SHRM  
Board Meeting Minutes – Friendship Industries  
Wednesday, May 1, 2013

In attendance: Susan G, Patricia C, Shawn P, Susan C, Frank M, Andrew A, Jason S, Jeannine H, Carol J

The meeting was called to order at 3:31 p.m.

**GENERAL BUSINESS:**

- Minutes were distributed prior to meeting. One change was noted. Cathy Armentrout and Andrew Breeding will co-chair the Membership Committee in 2014. Susan C moved to accept minutes as presented; Frank seconded the motion. All approved.

**Financial Report:**

- Financials were reviewed. It was decided that we would earmark budget surplus to pay for President and President-elect to attend the state conference. Shawn moved to accept financials and Jason seconded. Approved.

**2013 Slate of Officers & Committee Chairs:**

- We still need a President-elect as well as several Committee Chairs.

**Other Announcements/Needs:**

**NEW BUSINESS:**

- **SHRM Foundation:** Mike D will add a line item to the budget to show offsets for contributions to the Foundation
- **Membership.** Patricia reported that we have 179 members at this time. Kudos to ShawnP for working to get the Gold for 2012
- **VA Legal Forum.** The Board discussed a price for the event, but the Board decided to wait until all the figures were in and the speakers were confirmed to decide the final price.
- **Mentorship.** It was decided to put off anything more on this until next year. The two who signed up to be mentees will be put in touch with mentors.
- **SBDP.** Susan will do an email blast to the membership for the May 23<sup>rd</sup> conference. Several members of the Board will be presenting.
- **Bylaws.** Jason presented changes for approval. They were reviewed. Rick will present his final changes at the next Board meeting and the changes will be voted on.
- **Leader of the Year.** Andrew has revamped the entry form and Susan will make an announcement at the next Chapter meeting for applicants.
- **Newsletter.** Jason asked for people to send him their submissions for the newsletter and Susan asked any members who attended the 2013 state conference to write about their experience.

The meeting adjourned at 4:55 p.m.

Respectfully submitted by Carol Jackson