

**SVSHRM BOARD MEETING
AGENDA**
December 6, 2017
4:00 – 5:00 pm
BRCC



Attendees: Tara Roe, Susan Crosby, John Habel, Tonya Ferguson, Jenny Toth, Patricia Craft, Stephanie Reese, Meghan Schaeffer, Kara Westerbeek, Andy Breeding, Fonda Hamric

- I. Welcome** – meeting called to order by Tara Roe at 4:01pm

- II. Review/approval of November minutes**
 - a. Motion to approve as amended: John Habel 2nd: Patricia Craft

- III. Review/ approval of November financials**
 - a. October financials – Motion to approve: Fonda Hamric 2nd: Meghan Schaeffer
 - b. November financials – we did confirm that the foundation donation did make the deadline of 10/31. Motion to approve: Fonda Hamric 2nd: Meghan Schaeffer

- IV. Review/ approval of 2018 proposed budget**
 - a. Questions to address:
 - i. Need clarification for funding of \$100 for Emily Sterrett Scholarship
 - ii. Income is projected to be lower than 2017; is that because of deletion of Leadercast?
 - iii. Can the report be formatted for easier reading?
 - iv. Form needs to be updated to reflect 2018 dates in the summary section and banking transaction info needs to be deleted from monthly tabs
 - v. There's a new line for Spring Special Event with \$1k to offset another event to replace Leadercast?
 - vi. What is included Chapter Support?
 - vii. Suggested lowering SHRM Foundation income line to \$400
 - viii. Website expenses – Fonda would like to add funds to spruce it up a bit
 - ix. SHRM Preferred Provider Fee – should that be updated to HRCI Preferred Provider Fee?

- V. Old/ongoing Business**
 - a. Election Results
 - i. All nominees were voted into position. Will be sworn in at December chapter meeting.
 1. President: Fonda Hamric
 2. President-elect: Stephanie Reese
 3. Secretary: Tonya Ferguson
 4. Treasurer: Chuck Flick
 - b. Record membership numbers – 231 members; the highest since 2014!
 - i. Renewal time

- VII. New Business**
 - a. CLIF submitted
 - b. Approval to renew BC SHRM student memberships
 - i. Roslyn needs approval to SVSHRM to pay for 8 students to join National SHRM
 1. Motion to approve: Patricia Craft; 2nd: Susan Crosby
 - c. SHAPE contribution from board

- i. \$25 per board member is encouraged; goal is 100% participation
- ii. If you want to contribute, see Patricia

VII. Succession Planning

- a. If you are transitioning out of a board role, please pass information/knowledge to successor. If you're taking on a new role in 2018, please see predecessor or board member for info on your new role.
- b. There was prior discussion about combining social media and PR positions. We need to discuss that more going into the new year.

VIII. Committee Updates: (see below)

- a. Special Events – need suggestions to replace Leadercast in Spring 2018. Bring ideas/suggestions to the January meeting.
- b. Lisa Seekford has been able to get SVSHRM approved as an Approved Provider for HRCI. Next week's chapter meeting has been approved for recertification credit.

IX. Upcoming Events

- a. December Chapter meeting
 - i. 12/12 "Influencing: The Key to Effective Business Partnerships" (*can we add more description to the website – speaker, menu, etc...*)
- b. Lanterns Tour
 - i. 12/15 @ 6:30 (\$15/adults; \$8/child)
- c. Volunteer Leadership Conference
 - i. Richmond Omni – 1/11 – 1/13
 - ii. 5 board members can attend for free
- d. State Conference
 - i. 4/22 – 4/25 – Homestead

X. Call for any other Items

XI. Adjourn – 4:45pm

Certification

- Chapter approved to be an Approved Provider
- December meeting approved for HRCI/SHRM credit

Special Events

- Need suggestions for event to replace Leadercast in the spring

Membership

Total Membership Count: 231
 Professional Members: 138
 Associate, General, Student & Retired: 93
 National SHRM Members: 153 or 66%
 Local Only SVSHRM Members: 78 or 34%
 Certified (SHRM/HRCI) Chapter Members: 104 or 45%
 (23 PHR, 1 PHR/SPHR, 23 PHR/SHRM-CP, 14 SHRM-CP, 5 SHRM-SCP, 2 SPHR/SHRM-CP, 19 SPHR/SHRM-SCP, 17 SPHR)

Total membership in comparison to previous years:

November 2016 – 205	EOY 2016 – 214
November 2015 – 204	EOY 2015 – 211
November 2014 – 222	EOY 2014 – 225

