

SVSHRM BOARD MEETING

Meeting Minutes

June 7, 2017

4:00 – 5:00 pm

BRCC | President's Conference Room | Armstrong Hall (C 100)



Attendees: John Habel, Patricia Craft, Stephanie Reese, Rick Larson, Jenny Toth, Kara Westerbeek, Fonda Hamric, Meghan Schaefer, Andy Breeding

Meeting called order at approx. 4:01 pm by Tara.

- I. Review/approval of April minutes**
 - a. Correction on line 7a – Gift certificate is worth \$120, not \$60. Patricia has the gift card in her possession.
 - b. Motion to accept – John; 2nd – Meghan; accepted
- II. Review/approval of May financials**
 - a. No motion was made to accept financials. Outstanding questions about Leadercast and other things were hanging. Please send all questions to Barbara Kite.
 - b. If you are waiting for a reimbursement, please email Tara.
 - c. Early Catering has not been paid for services received at Leadercast; should have been paid in early May. Meghan to work with Susan to pay caterer.
- III. Ongoing Business**
 - a. None
- V. New Business**
 - a. Congrats again on winning the Chapter platinum award! Great for publicity, if you need the logo files or anything to publicize, please email Tara. Karen Edmonds and John Kates to come to next monthly meeting to honor the board. Be there if at all possible.
 - b. Going to pilot headshot fundraiser for the foundation in coordination with the Legal Forum. Stephanie and Tara to work together to strategize. Price will stay the same for the forum with an option to upgrade for a headshot.
 - c. Rick circulated spring newsletter. Please send him edits.
 - d. Kara and Patricia both indicated that they are not receiving e-blasts. Stephanie to email Susan to troubleshoot.
- VII. Succession Planning**
 - a. Open positions – need to remove Muriel from military chair role
 - b. Intent to stay – Meghan moving into special programs, need to replace Meghan's current social media position. Since Barbara is moving off as Finance chair, could she do military?
- VI. Committee Updates: (see page 2)**
- VII. Additional Business**
 - a. None
- VIII. Upcoming Events**
 - a. June Chapter Meeting – legal update with Cathy Welsh.
 - b. May Social – 7/1 (Saturday) – Red, White and Brew BB&Q. Barbara and Stephanie are hosting. Event is at 6:00 pm at Stephanie's house (2437 Shuttlerlee Mill Rd. Staunton)

Adjourn – meeting adjourned at approximat 4:40 pm by Tara.

Certification

All programs submitted through August and approved. Need additional info for October meeting. Please email Cristina if you have speaker suggestions

College Relations – Angela Heavey

- JMU chapter received Superior Merit Award

Diversity

- Mission Statement:
 - *The SVSHRM Diversity Committee promotes diversity and inclusion of efforts that maximize the potential of all employees. We serve our chapter members, potential members and local community through programs, information, networking opportunities and a commitment to fostering a welcoming work environment.*
- Need volunteers who would be interested in creating/joining a Diversity Committee.
- Jenny plans to attend a Harrisonburg Rockingham Chamber of Commerce Diversity Committee lunch event to gather ideas and contacts in June or July.
- Should we sponsor the HBG International Festival?

Membership – Andy Breeding

Total Membership Count: 209

Professional Members: 131

Associate, General, Student & Retired: 78

National SHRM Members: 143 or 68%

Local Only SVSHRM Members: 65 or 32%

Certified (SHRM/HRCI) Chapter Members: 98 or 47%

(22 PHR, 1 PHR/SPHR, 23 PHR/SHRM-CP, 14 SHRM-CP, 2 SHRM-SCP, 2 SPHR/SHRM-CP, 19 SPHR/SHRM-SCP, 15 SPHR)

Total membership in comparison to previous years:

- May 2016 – 180
- May 2015 – 191
- May 2014 – 198
- EOY 2016- 214

Social

Event held at Stephanie’s house, see attached.

Special Events – Susan Grossman/Meghan Schaeffer

Leadercast:

Do we host again in 2018? What if we do something different like the John Maxwell event?

VALF:

First subcommittee meeting was held on 6/7, currently we have 2 members plus Meghan & Susan. Need day of assistance. (Stephanie and Jenny volunteered).

Venue, caterer, and most (if not all) speakers) secured.

Leadership Breakfast:

Venue, caterer, and speaker secured. Hotel and travel arrangements for speaker are in process. We will need sponsors, PR, 1-2 more committee members, and assistance day-of.

No current updates:

Certification
Legislative
Military
Programs
PR
Scholarship
SHRM Foundation
Social Media
Sponsorship
Website
Workforce Readiness

July Social

