

**SVSHRM BOARD MEETING
AGENDA**

June 6, 2018
4:00 – 5:00 p.m.

BRCC/Google Hangout:

meet.google.com/ayh-accj-dav



In attendance: Susan Crosby (as secretary), Kara Westerbeek, Angela Heavey, Chuck Flick, Fonda Helmick, Patricia Craft, Meghan Schaeffer, Jenny Toth, Roslyn Vargas, Wes Dove, Tara Roe, Rick Larsen

- I. **Welcome:** After some technical difficulties, Fonda called the meeting to order at 4:15
- II. **Review/approval of May minutes:** change “Agenda” at the top to “Minutes”; in committee updates, move the Legal Forum Update from Programs to Special Events; Chuck moved, Patricia seconded approval with changes
- III.
- IV. **Review/ approval of May financials:** Chuck reported that there was not too much unusual in income from April or May; did get a donation to Sterrett scholarship; received an \$840 deposit, from SHRM; Fonda will contact SHRM to ask what it’s for; Expenses April—got the speaker honorariums caught up. Did finally get to DCCU and get the signatures straight. Will reach out to DCCU about the \$754 voided outstanding check from March. Patricia moved, Angela seconded approval
- V. **Old/ongoing Business**
 - a. Meeting space (rotation): June and July will be at Common Ground in Fishersville; Bridgewater Retirement Community is available through the end of the year, after all, but will still be under construction; Would be good to find a central place nearer to Harrisonburg, to rotate the meeting place; Fonda raised the issue of whether we want to extend registration through Friday and send a reminder; After discussion, Patricia suggested we extend the deadline and remind folks of the change of location; Chuck will touch base with the caterer and Wes will send an email Thursday morning; Monday, Susan will send one to those who are registered reminding them of the change of location
 - b. Survey (meeting time change): Susan and Fonda will work on creating that and distributing it; including a request for topics
- VII. **New Business**
 - a. Chuck: received an invoice for \$275 for membership in GARC; do we want to do that? Fonda will ask them to delineate the services that the membership would include. Wes will speak with Harrisonburg-Rockingham Chamber about possible membership in that organization
- VIII. **Succession Planning**
 - a. Open board positions: Wes and Angie will be doing social media, e-blasts;
 - b. Meghan will touch base with Sonia about her interest in Social Media, to close that loop;
 - c. Tonya will not be renewing her role on the Board after this year; Susan will take minutes for the meetings that Tonya can’t attend but Susan can for the remainder of this year;
 - d. Please let Fonda know if you won’t be continuing on the board next year
- VIII. **Upcoming Events**
 - a. June 12 Chapter meeting at Common Ground, hope we will see some new people
 - b. June 21 Social, Ruby’s Arcade, 6 pm, John sent out an invitation
 - c. September 19th – Virginia Legal Forum (VALF)—have two possible keynote speakers; both came in on ‘the last day’:
Christine Walters, FiveL Company, has spoken at SHRM National in 2015, subject Pressure, Pain, and Politics: What Keeps HR up at Night, \$5000, plus transportation and lodging

Karen Michael, Richmond, private firm, has spoken at SHRM National, 2017, has a rec on the SHRM website about, \$3000 plus transportation, subject (workplace investigations) would fit in very nicely with the rest of the program; think this would dovetail nicely

i. **Board recommends Karen Michael**

- d. Next board meeting – August 8 (a change from the usual day which would have been August 1). This will give Chuck time to get the financials together.

IX. Committee Updates (*see below*)

Newsletter: Fonda suggests a teaser article on workplace investigations and reminder of the Legal Forum; Roslyn will send him info on the fall student conference

X. Call for any additional items

- a. Wes asked if SVSHRM would be interested in sponsorship for the Lead to Learn event; he will send info to Fonda who will decide and /or circulate to the Board;
- b. Fonda asked about the responses to the survey asking members to prioritize the ideas from the Board Retreat. Susan will summarize those and send them to Fonda;
- c. Roslyn inquired about the education survey; Susan will summarize and share with her

XI. Adjourn, 5:10 pm