

WHAT'S BEYOND
RES LIFE:
PLANNING FOR
YOUR
PROFESSIONAL
FUTURE

Drew Jahr and
Shannon Verlotte

Learning Outcomes

1

Participants will be able to identify personal strengths/interests to envision and plan their career path by exploring their personal experiences.

2

Participants will be able to market personal skills gained from current positions that will enhance their next job search by using the competencies they currently practice.

3

Participants will be able to learn strategies that mold their current experience to fit overall interests and goals by integrating innovative ideas where possible.

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Texas Tech University Student Housing

- B.S. in Sociology from Georgia College & State University
- M.P.A. with an emphasis in Higher education from Georgia College & State University

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Manager of Facilities
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- B.S. in Education, Secondary Education, Integrated Sciences from Youngstown State University
- M.Ed. in Higher Education Specialization from the University of North Carolina Wilmington

Why are you here right now?

Planning for the distant future, or planning for your next step?

Are you mentoring someone that would benefit from this information?



What is your
ultimate
career goal?

If you had to
label that
position, what
would it be?

In looking at
that goal,
what would
your ideal
next step be?

How do you
get from
where you
are to where
you want to
go?

Looking at
Your Career
Path...

Your Experience:

What experience do you currently have that you would consider transferrable?

- Crisis Management
- Conflict Resolution
- Student Conduct
- Supervision
- Advising
- Facilities
- Administration
- IT
- Recruitment
- Event Planning/Programming
- Committee Experience
- Budgeting

How would you reword those experiences to highlight your skills?

- Ex. "I have crisis management experience, which allowed me to develop skills in critical thinking, communication, and deescalating difficult situations."

Take 3 of your experiences and find the different skills that you gained from those experiences.

Lubbock

Program Coordinator

19987BR

First Generation Programs

Position Description

Supports the program director by performing administrative duties related to planning, directing and coordinating both the academic and operational activities of the program.

Major/Essential Functions

1. Recruit, hire, develop and supervise up to 20 First Generation Peer Mentors for First Generation Transition & Mentoring Programs (FGTMP).
2. Coordinate, plan, and facilitate Fall and Spring Peer Mentor Trainings, Extended Education Activities, and Weekly Peer Mentor Meetings.
3. Collaborate on the development and implementation of the First Generation Success Pathways for Peer Mentors and Mentees.
4. Coordinate program participant onboarding and engagement. This includes Peer Mentor/Mentee matching and assignments, engagement tracking, and assessment.
5. Coordinate, plan, and facilitate high quality programs for FGTMP in a timely manner.
6. Serve on planning committee and lead components of university-wide First Generation Initiatives including: First Gen Week, National First-Generation College Celebration, and "I'm First Gen" Summit.
7. Serve as liaison to University Student Housing and the First Gen Learning Community (LC) to partner on strategic programming that supports the First Generation Student Population.
8. Collaborate with Division of Diversity, Equity, & Inclusion (DDEI) partners to develop intentional programs that support student success and retention efforts.
9. Represent DDEI at university recruitment events, resource fairs, and other tabling experiences including: Red Raider Orientation and Red Raider Roadshows.
10. Oversee and maintain FGTMP department email and social media initiatives to ensure timely, accurate, and consistent information is disseminated.

Required Qualifications

High school plus six years experience in related field. Additional education may substitute for experience on a year for year basis.

Preferred Qualifications

1. Master's Degree in Higher Education or a related field.
2. Experience working with college student retention, success and/or mentoring programs.
3. Experience in developing, coordinating, and implementing student programs to a diverse audience.
4. Excellent written and verbal communication skills.

Position Description Example

How do you match your skills to what the position needs before getting an interview?

How many of these things do you do in your current position?

What if you need more experience?

Bridging the Gaps

Look at your
current
responsibilities

Where are there
gaps?

How do you use
your resources to
fill those gaps?

Your supervisor is
not your mentor.

Use your time efficiently
– make connections
with those that you
work with

Find responsibilities that
overlap with skills you'd
like to learn

Interview/meet with
someone in a similar
role

Reach out to
connections at
different institutions

Develop an Action Plan



What is your ultimate career goal?



How many years do you want to take to achieve it?



What do you want your next step to be?



Do you need more experience?



List out skills that you need and ways to develop them.



Are you ready to apply?

QUESTIONS?

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Take the
Survey!

<https://rb.gy/3rjd6t>