TACCA Classroom Protocols  
Effective May 1, 2020

TACCA recognizes that some participants and instructors may be at higher risk of contracting COVI-19.

For the health and safety of our classroom participants and instructors, TACCA has adopted the following health protocols for all in-person classes* until further notice:

- Maintain at least 6 feet separation from other individuals
- Self-screen before attending and do not participate if you are experiencing any of the following signs or symptoms of possible COVID-19:
  - Cough
  - Shortness of breath or difficulty breathing
  - Chills
  - Repeated shaking with chills
  - Muscle pain
  - Headache
  - Sore throat
  - Loss of taste or smell
  - Diarrhea
  - Feeling feverish or a measured temperature of greater than or equal to 100.0 degrees
  - Known close contact with a person who is lab confirmed to have COVID-19
- Wash or disinfect hands upon entering the classroom area and after any interaction with individuals or items in the room
- Except for the instructor, all participants are required to wear a face covering (over the nose and mouth) upon entering the premises, including in the classroom, restroom, common areas, etc.
- All participants must sign a waiver of liability
- Any participant that refuses to follow these protocols will be asked to leave the class and will not receive CE credits or a refund of class fees

*Please refer to the Texas Department of State Health Services Protocols for Office-Based Employees, which as of May 18 states:

The virus that causes COVID-19 can be spread to others by infected persons who have few or no symptoms. Even if an infected person is only mildly ill, the people they spread it to may become seriously ill or even die, especially if that person is 65 or older with pre-existing health conditions that place them at higher risk. Because of the hidden nature of this threat, everyone should rigorously follow the practices specified in these protocols, all of which facilitate a safe and measured reopening of Texas. The virus that causes COVID-19 is still circulating in our communities. We should continue to observe practices that protect everyone, including those who are most vulnerable. Please note, public health guidance cannot anticipate every unique situation. Individuals should stay informed and take actions based on common sense and wise judgment that will protect health and support economic revitalization.