Getting Started with TAG's Slack Space

Create Your Profile

To help people get a sense of who you are, it’s important that you keep your Slack profile up to date. Your profile should include:

- Your name
- Your photograph
- Your job title or role at your organization
- Your email address

Review Slack Policies

Please see our [TAG Slack Usage Policy](#) for more details.

Join Channels

Now that you’re in, join channels of interest and say hello.

Overview of Slack Channels

Here is how the TAG Slack space is broken down:

- **#tag-announcements** - TAG posts news and events here for everyone to see.
- **#tag-general** - the 'big tent' for conversations on everything TAG (tools, knowledge sharing, questions for folks, etc.)
- **#coffee-break** - less tech, more connect. A great place to for informal sharing.
- **#communityfoundations** - the gathering place for TAG's community foundation members.
- **#plugs-and-promo** – an opportunity for self-promotion and the space where vendor/partners can post promotions and events.

Of course, we encourage all members to communicate in a manner that is positive, inclusive, and respectful.
Tips for Using Slack

- We suggest downloading the Slack app on your phone or desktop to stay connected with the TAG community.
- If you only want to receive notifications during certain hours or on certain days, you can set a notification schedule.
- Update your status to “away” or use Do Not Disturb mode to indicate to your peers when you are unavailable.
- Mind the channel’s purpose and try to keep your sharing related to the channel topic.
- Keep channel messages to a minimum at night and during weekends.

Usage by Vendors, Partners, and Providers

The TAG Slack space is a place for knowledge sharing and peer-to-peer networking, and as such, the space is private to TAG members. TAG allows for up to 5 members of a partner/vendor organization to have access to the TAG Slack.

Vendors and partner/providers are invited into this space, as befits their membership, and can promote their products/events in the #plugs-and-promo channel ONLY. All other channels are to be solicitation-free zones.

If you are a vendor or partner, do not contact people on Slack publicly or privately with sales-related inquiries.

Requesting New Channels or Integrations

New Channels
TAG takes a community-driven, organic approach to new channels.

If a member desires a new channel, they must first approach the Director of Community Engagement and/or Executive Director to express interest. The requesting member is then asked to commit to 2x month posting in #tag-general on their topic of interest. If there is significant engagement on these posts, then TAG can move forward with creating a new channel.
TAG does not want to curtail knowledge sharing, but our aim is to ensure our digital community is well organized and democratic as possible.

**Integrations**
Members can request that third party services (i.e., Google Calendar) be added to the space as the need arises. However, our primary concern with integrations are data privacy and members security.

All requests for integration must have substantial basis and/or high demand by majority of members. The Executive Director reserves the right to deny any requests for application integration.