



Texas Certification Board of Addiction Professionals

EXAMINATION STANDARDS AND GUIDELINES

**Texas Certification Board of Addiction Professionals
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Written Examination

Written Examination for LCDC, Alcohol and Other Drug Abuse Counselors, Criminal Justice, Prevention Specialist, Clinical Supervision, Advanced Addiction Counselors, and Substance Abuse Professionals (SAP)

Candidates who have pre-registered with TCBAP will receive an email with instructions for choosing their test date, time and location from ISO Quality Testing. After making an appointment to sit for their exam with ISO Quality Testing, candidates will receive a Candidate Admission letter containing the following information concerning their written examination: the date, the exact time of the examination, and the location. The examination will be given only on the date and time noted. If an emergency arises and you are unable to take the examination as scheduled, you must notify the Texas Certification Board of Addiction Professionals, and fees may apply (see registration forms for more information on reschedules). No books, papers, or other reference materials may be taken into the examination room. No examination materials, documents, or memoranda of any type may be taken from the room by any candidate. No questions concerning the content of the examination may be asked during the examination period. The candidate should listen carefully to the directions given by the Proctor on the day of the exam. The temperature in the room may vary and it is advisable to bring a sweater. No food or drink will be permitted in the examination room.

Changes to the Written Exam Process

The written AODA/LCDC exam has a slightly different format than previous versions. The exam will now include a competency component consisting of 13 questions on the exam that relate to a single case study, which will be provided.

Examination Procedures

1. You must arrive at the testing center a minimum of 10 minutes before your appointment time. Test will commence at scheduled time. You must present your Candidate Admission Letter and a valid government issued photo ID with signature in order to be admitted to the exam.
3. Candidates will have three hours from the start of the examination clock to complete the examination. The examination consists of one-hundred fifty (150) multiple choice questions.
4. The examination scores are reported on a scale of 200 to 800. Candidates must achieve a score of 500 in order to pass the examination. Not all examination questions are worth the same number of points; examination questions are weighted. The examination score is determined by awarding points for correctly answered questions. There is no penalty for guessing.

Examination Scoring

After you complete the exam, you will receive a preliminary score. The preliminary score is not official until it is sent out by TCBAP, which may be several weeks after you complete the exam. Scores will be broken down by category so that candidates can see areas of strength and weakness. The passing point is determined by a criterion-referenced approach called the Angoff Modified Technique. Criterion-referenced examinations are quota-free with regard to passing percentages. The passing point is fixed to assure that all candidates must achieve the same score to be granted licensure or certification

Special Administration

Individuals with disabilities and/or religious obligations that require modifications in test administration may request specific procedure changes, in writing, to the Texas Certification Board of Addiction Professionals, no fewer than 60 days prior to the scheduled test date. With the written request, the candidate must provide official documentation of the disability or religious issue. Candidates should contact the Texas Certification Board of Addiction Professionals on what constitutes official documentation. The Texas Certification Board of Addiction Professionals will offer appropriate modifications to its procedures when documentation supports the need for them.

Test Disclosure

If candidates wish to appeal their scores on the written test, they must submit a written request to the Texas Certification Board of Addiction Professionals within 30 days of the postmark on the test score report. Candidates should be aware that test security and item banking procedures do not permit candidates access to test questions, answer keys, or other secure materials.