

Texas Organization of Nurse Executives Scholarship Awards: Evidence-Based Practice (EBP) Implementation Grants

Purpose:

The purpose of the Evidence-Based Practice Grant is to support the implementation and evaluation of evidence-based clinical practice guidelines to help clinicians make important decisions to improve clinical and/or organizational outcomes, standardize patient care, and promote cost-effective care.

Award Amount

The grant award is \$1500.00.

Eligibility

The principle investigator (PI) must be a member in good standing of the Texas Organization of Nurse Executives (TONE).

Progress and Final Reports

Annual progress and final reports are required for all funded projects. Annual project reports must be submitted by December 31st. A final report of scientific findings must be submitted to the TONE Scholarship Committee within 90 days of completion. Guidelines for submission of these reports will be provided to all funded grantees. The final report guidelines request a summary of results and abstract suitable for posting online to the TONE website, TONE Newsletter and by email to TONE members to promote dissemination of findings.

Acknowledgement of Support

Investigators must acknowledge that the project was supported by TONE in all publications and presentations related to the funded project.

Dissemination of Results

TONE is committed to the dissemination of evidence-based practice project outcomes to support practice changes. A summary of results and final abstract will be posted online and shared with the TONE Board of Directors to promote dissemination of results from TONE-supported EBP projects. Dissemination of findings through publication of project results in peer-reviewed professional journals and presentations at professional conferences is expected. Principle investigators are encouraged to submit abstracts for presentation at the annual TONE conference.

Proposal Application Requirements

The project proposal must include a title page, project summary/abstract and a project proposal narrative as described below. The proposal document must be written using Times New Roman 12 point font, one inch page margins, and single line spacing. Proposal applications should be submitted electronically via the online application available on the TONE website. Email notifications will be sent to all TONE members announcing the application period and the application submission link.

Title Page: The title page must include the project title, name and title of principle investigator, academic and/or employment affiliation of principle investigator, and contact information of principle investigator.

Project Summary/Abstract: The project summary/abstract must include a summary of the proposed project and must not exceed one page. It should include the PICO (Population, Intervention, Comparison, Outcomes) question, and describe the proposed design, rationale, and methods for achieving project aims and objectives.

Project Proposal Narrative: The project plan must include the following sections and must not exceed 12 pages not including figures, tables, and references.

1. Specific Aims related to the PICO Question (one page limit)

This item is the foundation on which the rest of the grant application is built. The PICO Question should clearly identify the Population, Intervention, Comparison, and Outcome (PICO) upon which the practice guidelines were developed. The specific aims should address the purpose and objectives of the project.

2. Background and Significance

Briefly describe the background that led to the proposed project. Be sure to cite literature that supports the significance of the PICO Question and identify gaps your proposed project intends to fill. State how your project will advance scientific knowledge, clinical practice, or administrative practice. Include any economic impact that you expect the findings to have.

3. Preliminary Studies/Prior Work

Highlight any preliminary work that you have done in the proposed area of study. This may include a search, review, and synthesis of related literature and how the practice guideline was developed. Provide evidence that you have the expertise, support, and resources to complete the proposed project.

4. Project Plan

Describe in detail how you will carry out the proposed project. Use enough detail to clarify what will be done, how it will be done, and who will do it. The following specific content should be addressed:

- **Implementation Setting:** Describe the setting for implementation. Provide evidence of institutional support for the project.
- **Recruitment and Sampling Plan:** Describe procedures for recruitment of subjects and/or selection of specific service units for implementation as indicated. Indicate desired sample size and strategies planned to ensure adequate sample size.
- **Proposed Practice Guidelines:** Describe the proposed practice change in detail. Include a comparison to current practice. Append related policies/procedures.
- **Change Management Approach:** Describe the proposed change management process. Include specific strategies used to facilitate sustained change. Identify key stakeholders and describe how you will include them in the change process. Identify key challenges you anticipate during implementation and strategies for overcoming these challenges. Describe the strategies you will use to ensure that

the practice guidelines you implement will continue after the project is completed. Your strategies should include a plan for institutionalizing the practices in the specific contexts of care in which you implemented the change.

- **Instrumentation/Performance & Outcome Indicators**: Discuss how you will determine the success of implementation. Identify the key performance indicators used to evaluate the proposed practice change. List and describe all instruments and include a discussion of the validity and reliability of each. Describe scoring procedures as indicated. Append a copy of all instruments and any permission letters.
- **Data Collection Procedures**: Describe how and when data will be collected. If informed consent is required, describe the procedures for obtaining informed consent.
- **Data Analysis Plan**: Describe statistical or analytic techniques that will be used to evaluate performance indicators.
- **Timeline**: Include a timeline for completion of the project. The timeline should reflect a realistic work schedule and address key milestones.
- **Budget**: The budget should not exceed the grant amount unless other sources of support are available. Other sources of support must be indicated to assure that funding to support the project's activities, which are in excess of the grant will be met and will not hinder the completion of the project. TONE does not fund the following: tuition, institutional indirect costs, or travel for convention attendance or presentation.

5. ***Protection of Human Subjects***

Only an IRB can determine whether your project is exempt from human subject regulation. Some EBP projects may have a data collection process that requires IRB approval. Ensure you confirm what is required with the IRB at the academic and/or performance site. It is highly recommended that this is completed prior to submitting the grant application, so the appropriate requirements for this section can be completed. If your project is determined to be exempt, provide documentation of this determination. If your project is not exempt, provide documentation of IRB approval. If informed consent is required append a copy of the consent document.

6. **Dissemination Plan**: Describe plans for dissemination of the findings. This may include informal presentations to stakeholders and formal presentations at conferences. This also may include publications.
7. **References**: Include a complete reference list using APA format.