



ANA Membership Assembly Representative

1-year term of service

Candidate Qualifications

- Current ANA/TNA membership
- Demonstrated active involvement or participation with TNA (state or district) or ANA
- Basic knowledge of parliamentary law and procedures

General Requirements

- Submit in timely manner "Consent to Nomination" form and "Biographical Data" form.
- Commit to meet the demands and fulfill the duties inherent in the position.

Expectations of the Position

Prior to the Membership Assembly (MA)

- Access and review all materials related to the MA as they become available and prior to informational calls and the MA
- Participate in all informational sessions related to the MA (sessions will be recorded to facilitate access)
- Make arrangements for travel and lodging and assume responsibility for all costs related to attendance
- In case of a change of circumstances affecting one's ability to attend the MA, notify TNA as soon as possible.

During the MA:

- Attend all MA sessions, caucuses and meetings as indicated. In case of extenuating circumstances affecting attendance, notify the TNA President.
- Provide input into TNA's positions on issues coming before the MA
- Vote in ANA elections and on issues coming before the MA

After the MA:

- Participate in summarizing and disseminating information about their experience at the MA and action taken by the MA

Estimated Annual Time Commitment

- Preparation for MA: approximately 6 hours to review materials and attend informational sessions
- Attendance at MA: 2 days (plus travel time)
- Following MA: approximately 4 hours