

# The Palms Market

## Lifestyle, Decor, Craft

@ The Palms Decor and Lifestyle Centre, 145 Sir Lowry Road, Woodstock

### Market Rules and Information 2015/16

- Exciting new market with an emphasis on lifestyle, design, decor and craft.
- An indoor market in the heart of trendy Woodstock continuing through the winter.
- 150 to 200 stalls with the possibility of more as the market grows.
- 30 to 40 food stalls, wine and craft beer, and live music.

#### Market Dates:

- The initial market is on Sunday 22 November with a further market on Sunday 6 December.
- The market will take place monthly on the first Sunday of each month thereafter.
- Dates for 2016 will be confirmed in December.

#### Hours:

- Trading hours are 10h00 to 16h00.
- Stall holders are to be on site, ready to trade by no later than 09h30.
- Stall holders may not begin to pack up or dismantle their stands before 16h00.

#### Fees:

- Fees are R400.00 per market, however the fee is R300 for the first two markets until it is established.
- Stall fees must be paid in advance and by EFT seven (7) days before each market.
- Fees paid by cash deposit will incur a R30 fee.
- Proof of payment must be emailed to [thepalmsmarket@gmail.com](mailto:thepalmsmarket@gmail.com).
- Stall fees are not refundable for markets missed.
- Please use your surname followed by TMP as a reference. The banking details are:

Kirstenbosch Craft Market Project  
FNB Century City  
Account No: 62425846039  
Branch code: 200909

#### Stands:

- Stands are indoors with a few exceptions on good weather days.
- The area of each stand is approximately 3.5 – 4 square metres.
- Stall holders must be prepared to occupy a different stand each time they attend during the initial few markets whilst the best configuration and flow is established.

#### Products:

- Only products that you have produced yourself may be sold.
- No items that have been purchased for resale may be displayed.

**Equipment:**

- You should provide your own table and chairs etc. Crafters may not borrow chairs and tables from the public seating area.
- Your equipment should be presentable and not be branded with any name or logo other than your own.
- No radios or sound equipment is permitted.

**Food Vendors:**

- Stall holders who prepare and sell food must comply with health regulations in this regard.
- The stall holder's Health Certificate must be displayed in the stall at each Market.
- Please attach a copy of this certificate to your application form.

**Arrival and unloading:**

- There is no vehicular access directly to the stall areas.
- Stall holders will be assisted with unloading by staff who will help you to move your stock and equipment to your stand with trolleys.
- Stall holders may begin unloading and setting up their stalls from 06h30.
- Directions to unloading bays will be forwarded to you before the first market.

**Cars and parking:**

The centre boasts over 300 covered parking spaces however these will be reserved for customers. Secure parking for stall holders is being negotiated in a nearby lot which is vacant on Sundays. There will be a security guard controlling access to this parking area. More information will follow in this regard.

**Facilities:**

- Nedbank ATM
- power outlets
- plenty of public toilets.

**Safety:**

- Please be vigilant with your cash and valuables. If you see anyone suspicious please report them to market staff or security.
- Try to assist each other by keeping watch over your fellow stall holders' stock when removing and fetching vehicles at the beginning and end of the market.
- Stall holders must adhere to the TPM Health & Safety Plan. This will be forwarded to you before the first market.

Jimmy & Catherine

The Organisers

074 333 2170

[thepalmsmarket@gmail.com](mailto:thepalmsmarket@gmail.com)