WISCONSIN PSYCHIATRIC ASSOCIATION

WPA FALL CONFERENCE
PSYCHIATRY UPDATES
September 23, 2022
Brookfield Conference Center | Brookfield, WI

VENDOR PROSPECTUS
visit www.thewpa.org to register
SPONSOR/EXHIBIT LEVELS

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<th>Levels</th>
<th>All Levels Include:</th>
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| Breakfast Sponsor $2,000 | • Exclusive sponsorship of the Friday morning breakfast with attendees  
• Complimentary electrical hookup at booth  
• Onsite signage  
• Sponsorship recognition in conference materials  |
| Lunch Sponsor $2,000 | • Exclusive sponsorship of the Friday afternoon lunch with attendees  
• Complimentary electrical hookup at booth  
• Onsite signage  
• Sponsorship recognition in conference materials  |
| Break Sponsor $1,500 | • Exclusive sponsorship of both breaks on Friday  
• Complimentary electrical hookup at booth  
• Onsite signage  
• Sponsorship recognition in conference materials  |
| Exhibit Only $1,000 | • Exhibitor level recognition on the website and onsite materials  |

- 6ft skirted display table with two chairs
- Non-competitive exhibitor viewing times
- Meals and refreshments during exhibit hours
- Recognition in the conference signage and on the WPA website
- List of registered attendees
- Two representatives per exhibit space
  *Additional badges may be purchased

GENERAL INFORMATION

DISPLAY TIMES
(subject to change)
Friday, September 23, 2022: 7:00 am to 3:15 pm

EXHIBIT SET UP & DISMANTLE
Exhibitors may set up on Friday, September 23 from 6:30-7:30 am. All exhibits should be set up by 7:30 am on Friday for breakfast. Please do not dismantle your exhibit prior to 3:15 on Friday.

REQUEST LETTERS
Request letters and W9 forms are available by contacting the WPA office by email at WPA@badgerbay.co.

LOCATION/SHIPPING MATERIALS
Exhibit materials may be shipped to:
The Brookfield Conference Center
325 S. Moorland Road
Brookfield, WI 53005
All packages sent to the conference center should be clearly marked with, “Hold for Wisconsin Psychiatric Association/September 23, 2022.” Also include your company’s name, a contact name and phone number, and the total number of boxes in your shipment. Materials should be received no earlier than three (3) business days prior to the conference, or surcharges will apply. Coordination and fees related to shipping of exhibit materials to and from the conference are the responsibility of the exhibitor. The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor’s activities on the Hotel premises and will indemnify, defend and hold harmless the Hotel, its agents, servants and employees from any and all such losses, damages and claims.

HOTEL ACCOMMODATIONS
Rooms are available at the Hilton Garden Inn, connected to the conference center at special group rates:
Thursday, September 22 - $129.00 plus taxes and fees
To guarantee this rate, and ensure that a room will be available, reservations must be made by August 23, 2022.
To make reservations, call the Hilton Garden Inn at 262-330-0800 and request the WPA Fall Conference room block or Book Online Here.

REGISTRATION DEADLINE & CANCELLATIONS
Register prior to September 9, 2022, to ensure your company will be recognized in conference materials. Cancellations and requests for refund must be received in writing and will be subject to a $50 administrative fee. No refunds will be issued after September 9, 2022.

QUESTIONS?
Please contact the WPA office at 920-560-5643 or WPA@badgerbay.co with questions.