

TLA Board of Directors Meeting
Williamson County Public Library
June 8, 2018
Meeting Minutes

Meeting was called to order at 2:05pm following the Leadership Meeting.				
President Jeffie Nicholson welcomed everyone and reminded them to please sign the roll; Jeffie announced the attendees who were present and Executive Director Annelle Huggins announced those who were attending online via Go-To-Meeting.				
Minutes from the April 4, 2018 Board of Directors meeting were approved.				
Annelle presented the Executive Director and Financial Reports; the Financial Report shows that we are currently \$6,000 “in the hole;” when we get to end of June she will send out a final report for the year, as well as a five year comparison report; our recent annual conference made more money than it spent, but it didn’t help enough; membership dues are \$5,000 less than they were last year; the deficit is covered by what is in our checking account but, at some point, that will not cover the deficit.				
#	STANDING COMMITTEES	Report “IN”	No Report	Information/Action Item:
1	Advisory Committee on State Documents		X	
2	Archives & History		X	
3	ByLaws / Procedures	X		Action Item: Title VI Documents (for details, see “Discussions” below)
4	Career Services		X	
5	Conference Planning	X		
6	Development		X	
7	Finance	X		
8	Honors / Awards	X		
9	TN History Book Award		X	
10	Volunteer State Book Award	X		
11	Intellectual Freedom	X		
12	Legislation		X	
13	Legislative Monitor		X	
14	Federal LAN		X	
15	Membership		X	
16	Nominating	X		
17	Public Relations	X		
18	Publications Advisory	X		
19	Scholarship	X		
20	Staff Development	X		
21	Strategic Planning		X	
	Leadership (Ad Hoc)		X	
SECTIONS				
22	College/University Libraries (CULS)	X		
23	Public Libraries	X		
24	School Libraries		X	
25	Special Libraries	X		
26	Trustee/Friends		X	
ROUNDTABLES				
27	Children/Young Adults		X	

28	Government Documents		X	
29	Leadership	X		
30	Library Instruction	X		
31	Library Technology		X	
32	New Members		X	
33	Reference/Information Services	X		
34	Technical Services	X		
	AFFILIATES			
35	Chattanooga Area Library Assoc.		X	
36	Boone Tree Library Assoc.		X	
37	East TN Library Association		X	
38	Friends of TN Libraries	X		
39	Memphis Area Library Council		X	
40	Mid-State Library Association		X	
41	ALA/TLA Student Chapter		X	
42	UTSIS Alumni Chapter		X	
43	TN Assoc. of School Librarians		X	
44	TENN-SHARE	X		
45	TN Health Sciences Library Assoc.		X	
46	West TN Acad. Library Consortia	X		
	REPRESENTATIVES			
47	ALA	X		
48	SELA	X		
49	State Library		X	
	SPECIAL COMMITTEES			
50	Parliamentarian		X	
51	TLA/TASL Joint		X	
52	Task Force Reorganization		X	

DISCUSSIONS:

Action Item:

Bylaws and Procedures - Title VI Documents: Dwight Hunter presented the information on the two documents: (1) the Title VI Complaints of Discrimination and (2) the Title VI Compliance Program: Limited English Proficiency (LEP) Policy; these are in response to the Tennessee Historical Society grant requirements; since this is a motion from a committee, it doesn't require a second; all in favor, none opposed; approved;

Information Items:

- College and University Libraries Section: Voted to become a Roundtable;
- Intellectual Freedom Committee: Revised Committee description (Needs only review and approval by Executive Committee, which is charged with maintenance of the Manual of Procedures); does not require full board vote;
- Publications Advisory Board: Naming of new editors (Executive Committee is responsible for hiring editors, based upon recommendation of PAB); Sharon Holderman was hired as the *Tennessee Libraries* editor; she had been the newsletter editor; the PAB is currently reviewing applications for the assistant editor position; the "Book Reviews" editor will be appointed by the PAB; we will need to replace Sharon as the newsletter editor;
- Public Libraries Section: Voted to become a Roundtable
- School Libraries Section: Voted to become a Roundtable
- Special Libraries Section: Voted to become a Roundtable

Other Business / Questions:

- Annelle pointed out that this is the last meeting for the Board of Directors in its current form; we will be moving forward with an Executive Board and Advisory Council; Jeffie thanked everyone for their service and noted the great progress we have made thus far;

- Meredith Goins requested an update of the new association organizational chart since all sections have voted to become roundtables; Annelle said she will take care of that, and noted that the Trustees & Friends group will likely vote to not become a roundtable; they get 30 days to vote;
- Ruth Kinnersley asked when we will get the final officers list; Jeffie said that she is working on soliciting nominations for the at-large representatives;
- Carl Parham asked if the chairs are listed for the new roundtables; Annelle said yes, she has that information and will send it out after July 1; at that time, everything will be on the website;
- Rebecca Tischler asked if we will be given the members email list; Annelle said that she will update it and send it out; everyone will get a copy of the full list;
- Annelle noted that she is trying to get a new ListServ for the Advisory Council; there is already one for the Executive Board and she would like to have another one for the Advisory Council since they should be separate;
- Jamie Osbourne wondered if, with the new organizational structure, the division reps will come to the Board meetings; Jeffie noted that committee members won't need to come unless they want to present their business issues/action items; now, the representative should have that information and bring it forward; for example, Anthony Prince is the representative for the Communications Division, and he would bring forward any issues on behalf of the entire division;
- Rebecca asked if Jeffie already knows who is on committees and Jeffie said that she is still working on that;
- Jenifer Grady asked, in looking at our new organizational chart, how people who don't attend the Board meetings will get any information; Jeffie said that each committee will still submit its board report on the website and meeting minutes will still be posted; Meredith clarified that anyone can attend the Board meetings, they just can't vote;
- Carl asked when will we know about the status of a communications task force that was mentioned during the Leadership Meeting; Ruth suggested that the Executive Board decide on that since they will be meeting immediately following the Board of Directors meeting;
- Pat Bashir wanted to talk about the Volunteer State Book Award (VSBA); she said that one of the members of TASL noted that public librarians are not well informed about the VSBA so home school families don't know about this; it was suggested that we advertise it more on the TLA website; we could also promote the VSBA with Teen and Young Adult Librarians; when asked for a general description of the VSBA, Pat explained that each year, Tennessee children are asked to read books from a list of nominated titles in different age divisions and the students who have read or listened to at least three of the titles from the list are eligible to vote for their favorite; school librarians do programming around the books; for each age division, the book with the most votes wins the award for that division; the authors of the winning books receive a plaque and are invited to the TASL conference to receive the award; this is big in other states and we should promote this with public librarians; Pat has talked to the PR co-chairs and they will work on this; Erika Long also suggested that the CYA and public library representatives could push out the list and create a flier that could go up in public libraries; Annelle added that she can send an email directly to those members about the VSBA;
- Asked by an attendee via Go-To-Meeting if the new structure will be sent out, Annelle confirmed that she would distribute the updated organizational chart, the Board list, and the full membership via the TLA website and ListServ;

ANNOUNCEMENTS:

None

The meeting was adjourned at 2:31pm.

Respectfully Submitted,

Christina Chester-Fangman

Recording Secretary, 2017-2018

ATTENDED:		
Annelle Huggins	Jodie Gambill	Jamie Osborn
Jeffie Nicholson	James Gill	Sharon Parente
Richard Groves	Meredith Goins	Carl Parham
Christina Chester-Fangman	Jenifer Grady	Anthony Prince
Ari Baker	Michael Hale	Jill Rael
Gail P. Barton	Sean Hogan	Jessi Rieger
Pat Bashir	Dwight Hunter	Purveen Rustomfram
Ross Bowron	Cara Huweiler	Jennifer Sharp
Margaret Brown	Ruth Kinnersley	Allison Shepard
Martha Earl	Erika Long	Chuck Sherrill
Sharon Kay Edwards	DeAnne Luck	Rebecca Tischler
Courtney Fuson	Lon Maxwell	Cindy Welch

TLA OFFICERS & BOARD OF DIRECTORS, 2017-2018

Officers - Executive Committee	Name	Email
President	Jeffie Nicholson	jnicholson@williamson-tn.org
Vice-President / President-elect	Heather Lanier	heather.lanier@brentwoodtn.gov
Recording Secretary	Christina Chester-Fangman	chester-fangmanc@apsu.edu
Past President	Richard Groves	richardpgroves@gmail.com
Executive Director	Annelle R. Huggins	arhuggins1@comcast.net
Standing Committees		
Advisory Comm. / State Documents	Purveen Rustomfram	prstmfrm@memphis.edu
Archives & History	Brigitte Billeaudeau	brigittebilleaudeau@gmail.com
ByLaws / Procedures	Dwight Hunter	dwight.hunter@chattanooga.state.edu
	Ruth Kinnersley	rkiddersley@trevecca.edu
Parliamentarian	Cara Huweiler	cara.huweiler@yahoo.com
Career Services	Meredith Goins	meredith.goins@ora.u.org
	DeAnne Luck	deanne.luck@mtsu.edu
Conference Planning / 2018	Bess Robinson	merobnsn@memphis.edu
	Jamie Osborn	josborn@knoxlib.org
Conference Coordinator	Cathy Farley	director@wtclibrary.org
Development	Kelly Lee	klee7211@gmail.com
Finance	Chuck Sherrill	chuck.sherrill@tn.gov
	Annelle Huggins	arhuggins1@comcast.net
Honor / Awards	Cindy Welch	cwelch11@utk.edu
	Jillian Rael	Jill.Rael@tn.gov
TN History Book Award	Trent Hanner	trent.hanner@gmail.com
Volunteer State Book Award	Patricia Bashir	pat.bashir@nashville.gov
	Amy Dye-Reeves	amydyereeves@gmail.com
Intellectual Freedom	Karen White	kwhite55@utm.edu
	Meg Harrison	director@clintonpubliclibrary.org
Legislation	Kent Oliver	kent.oliver@nashville.gov

	Sharon Kay Edwards	sharonedwards405@gmail.com
Legislation Monitor	Sharon Kay Edwards	sharonedwards405@gmail.com
Federal LAN	Susan Earl	susan.earl@brentwoodtn.org
	Vivian Wynn	vwynn91@bellsouth.net
Membership	Rebeckah Coleman	rcoleman@clevelandlibrary.org
	Anna Leta Moss	anna.moss@lipscomb.edu
Nominating	Ross Bowron	bowronc@apsu.edu
Public Relations	Rebecca Tischler	rtischler@williamson-tn.org
	Sharon Parente	sharon.parente@mtsu.edu
Publications Advisory Board	Anthony Prince	aprinced1@tnstate.edu
	Jennifer Newcome	newcomej@icx.net
Scholarship	James Gill	jgill@southcollegetn.edu
	Michael Hale	michael.c.hale@gmail.com
Staff Development	Matthew Jordan	matthew.jordan@tn.gov
Strategic Planning	Richard Groves	richardpgroves@gmail.com ,
	Margaret Brown	mbrown@williamson-tn.org
Sections		
College / University	Ross Bowron	bowronc@apsu.edu
Public	Ari Baker	abaker@blounttn.org
School	Erika Long	erika.long@me.com
Special	J. Michael Lindsay	jmlindsay@mc.utmck.edu
Trustee / Friends	William Sundquist	willboeing747@aol.com
Roundtables		
Children / Young Adults	Missy Dillingham	missy.dillingham@brentwoodtn.gov
Library Technologies	Kevin Robertson	krobertson@linebaugh.org
Government Documents	Anne Whitver	anne.whitver@tn.gov
	Gregory March	gmarch@utk.edu
Leadership	Martha Earl	mearl@mc.utmck.edu
Library Instruction	Allison Shepard	allison@utk.edu
New Members	Kate Lewallen	klewalle@gmail.com
Reference / Information Services	Gail Barton	gbarton@memphis.edu
Technical Services	Carl Parham	cparham1@southcollegetn.edu
Affiliates		
Chattanooga Area Library Association	Paul Wilson	paul.wilson@collegedalepubliclibrary.org
Boone Tree Library Association	Amy Kimani	amykimani@bristol-library.org
East Tennessee Library Association	J. Michael Lindsay	jmlindsay@mc.utmck.edu
Friends of TN Libraries	Don Reynolds	don.reynolds2030@gmail.com
	William Sundquist	wsundquist@wgpaver.com
Memphis Area Library Council	Leslie Holland	lholland@sco.edu
ALA/TLA Student Chapter	Kristina Clement	kcleme10@vols.utk.edu
	Zoe Bastone	zoe333@vols.utk.edu
UTSIS Alumni Chapter	Diana Holden	dholden@cakmail.org
TN Assoc. of School Librarians	Misti Jenkins	mistibienkins@gmail.com
TENN-SHARE	Jenifer Grady	jen4tenn@gmail.com
TN Health Sciences Library Association	J. Michael Lindsay	jmlindsay@mc.utmck.edu
West TN Academic Library Consortia	Scott Cohen	scohen@jssc.edu

Editors		
Tennessee Libraries	Kristen West	kwest@mtsu.edu
Ass't Editor	Ashley Shealy	ashley.shealy@mtsu.edu
Book Reviews	Wendy Doucette	doucettew@etsu.edu
TLA Newsletter	Sharon Holderman	sholdernan@tntech.edu
TLA-L (List)	David Ratledge	ddr@utk.edu
TLA Webpage	Jodie Gambill	jodie.gambill@gmail.com
Ass't Webmaster	Courtney Fuson	court1824@gmail.com
TLA Conference Webpage	Jennifer Cowan-Henderson	jennifer.cowan-henderson@tn.gov
Social Media Managers	Jodie Gambill	jodie.gambill@gmail.com
	Jeffie Nicholson	jnicholson@williamson-tn.org
Representatives		
ALA	Courtney Fuson	court1824@gmail.com
SELA	Sue Knoche	knoches@mail.etsu.edu
State Library	Charles Sherrill	chuck.sherrill@tn.gov
Ad-Hoc Committees		
Task Force on Restructuring	Ruth Kinnersley	rkiddersley@trevecca.edu
	Richard Groves	richardpgroves@gmail.com
	Heather Lanier	lanierh@brentwood-tn.org
		7/26/2017