

Tennessee Library Association Advisory Council Meeting

GoToMeeting

December 8, 2018

Meeting Minutes

In attendance via GoToMeeting:

Jeffie Nicolson: Acting President

Jillian Rael: Vice President / President elect

Sean Hogan: Recording Secretary

Matthew Jordan: representing Continuing Education division

Amy Kimani: At Large representative for Public Libraries

Brandon Owens: At Large representative for Academic Libraries

Suresh Ponnappa: representing Technology Roundtable

Chuck Sherrill: Finance Committee; State Library and Archives Representative

Joseph Winberry: College and University Libraries Roundtable vice co-chair

Annelle Huggins: TLA Executive Director

Meeting called to order by Acting President Jeffie Nicolson at around 10 AM on Saturday, December 8, 2018 via GoToMeeting.
Jeffie Nicolson called for the minutes for October 19, 2018 Advisory Council meeting to be approved. Minutes were approved.
Annelle Huggins presented the Financial Report and the General Report. Jeffie asked if there were any questions for Annelle and her reports and hearing none, she opened to discuss action items from committees and round tables.
Annelle shared that the use of "Survey Monkey" will cease in the future because of the raising price to license it and the change to the terms of use limiting the use to just one person. This would mean all surveys would have to go through Annelle. She and Jody Gambill, Webmaster of TLA, are looking at other survey software and their suggestions for replacement to the Executive Board for approval. One key component being looked for is the ability to keep history of surveys so there can be a history of election results.
Annelle pointed out that a significant number of Advisory Council reports had not posted been by the cutoff. This led to a discussion that each committee in the Divisions and the Roundtables need to submit a report quarterly even if it says, "Nothing to report". It is strongly suggested that if any committee has an action item to be brought forth by their representative; that a representative from that committee attend the Advisory Council meetings to provide information for the Executive Board.

No new by-laws have been presented to Annelle for the By-Laws committee to review. It was noted that Committees do not need by-laws but Roundtables do need them.

Action item: Special Libraries At-Large representative brought forth request that TLA write a letter in support of increasing funding of the LSTA [(Library Services and Technology Act) see <http://www.ala.org/advocacy/advleg/federallegislation/lsta>]

Action item: Recording Secretary brought forth the proposal that the Executive Board minutes be posted publicly to aid in transparency of the Executive Board process and to show the result of votes.

Action item: Finance Committee brought forth the proposal to award of a bonus to the Executive Director of TLA based on the profit of the annual conference. A bonus of \$500 would be awarded if the yearly Conference makes a profit of \$10,000 to \$14,999 or a bonus of \$1000 if the Conference makes a profit of \$15,000 or more.

Discussion on Action items

Concerning the letter in support of increasing the funding of the LSTA, according to the Chief Officers of State Library Agencies (COSLA) currently libraries under this program are funded at about \$0.70 per capita federal funding and the request would suggest increase funding to \$1.00 per capita for federal funding. A draft support letter has been written and Senator Angus King of Maine is willing to bring the request forward in the US Senate.

In the past, the Executive Board meetings have not had their minutes publicly available due to the potential sensitive nature of discussions about personnel and discussions about letters of complaints. The Advisory Council discussed and suggested that the Executive Board minutes simply state the topic and the results of the vote on the Action items simply be denoted as "Passed" or "Failed."

The Executive Director of TLA has not had a raise in a number of years and the Finance Committee members (with Annelle being a non-participant) wanted some way to reward the Executive Director for doing a good job.

Discussion:

Joseph Winberry commented that he and Ashley Roach-Freiman wrote up a "Chapter Topics" 300 word article that was published (<https://acrllchapters.libguides.com/c.php?g=893523&p=6425095>)

Suresh Ponnappa is the chair of the nominating committee for 2019/20 and he asked the members of the Advisory Council to help seek out nominees for election. Election will be for two At-Large representatives, a SELA rep, the Vice President/President elect (a 3 year commitment and the Recording Secretary (a 2 year commitment).

Further discussion on the proposed Action item concerning a bonus for the Executive Director occurred. Discussion of the current salary and benefits. A non-binding vote was suggested but it was pointed out there was not a quorum of Advisory Council members present. Four division representatives and one roundtable representative were missing.

Jeffie: IMLS funding passed in the US House of Representatives, now it goes on to the Senate.

Angela Keen at Vanderbilt will be having a Library Support Staff conference for Vanderbilt Library staff and hopes to expand it out to other libraries in the coming years.

Kudos to College and University Library roundtable and Patron Services roundtable for collaborating on their newsletter “Matching Sets”

Deadline for TENNESCO Grant for Public Library Advancement is December 15th, 2018

Jill Rael thank Annelle for asking Jill to attend the Tennessee Society of Association Executives in Annelle’s stead.

Next meeting will be Wednesday April 24th, 2019 in Chattanooga at the Annual Conference.

Jeffie moved to close the meeting. Sean Hogan so moved and Joseph Winberry seconded it. Meeting was adjourned around 10:45am

Advisory Council reports received – “x”	If blank - did not submit
Executive Director’s report	x
Divisions:	
<u>Administration</u>	
Archives & History Committee	x
By-laws & Procedures Committee:	x
Finance Committee:	x
Strategic Planning Committee:	
<u>Membership</u>	
<u>Communication</u>	
Public Relations Committee:	
Publications Advisory Committee:	
<u>Advocacy</u>	
Advisory Committee on State Documents:	
Diversity Committee:	x
Intellectual Freedom Committee:	x
Legislation Committee:	x
<u>Continuing Education</u>	
Conference Planning Committee:	x
Honors, Awards, & Scholarship Committee:	x
Staff & Career Development Committee:	x
Roundtables	
Access & Patron Services:	x
Children & Young Adults:	
College and University Libraries:	x
Government Documents:	
Leadership:	
Library Technology:	x
New Members:	
Public Libraries:	x
School Libraries:	x
Special Libraries	

Technical Services:	x
Affiliates	
ALA/TLA Student Chapter:	
Friends of Tennessee Libraries:	
Tennessee Association of School Librarians:	
Tennessee Health Sciences Library Association:	
Tenn-Share:	
UTK-SIS Alumni Chapter:	
Boone Tree Library Association:	
Chattanooga Area Library Association	
East Tennessee Library Association:	
Memphis Area Library Council:	
West Tennessee Academic Library Consortium:	x
Representatives	
American Library Association:	
Southeastern Library Association:	x
Tennessee State Library and Archives:	

Executive Board of Tennessee Library Association Meeting
GoToMeeting
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Jeffie Nicolson called meeting to order at 10:50 AM

In attendance via GoToMeeting were:

Jeffie Nicolson: Acting President

Jill Rael: Vice President / President elect

Sean Hogan, Recording Secretary

Chuck Sherrill: Finance Committee; State Library and Archives Representative

Amy Kimani: At Large representative for Public Libraries

Annelle Huggins: TLA Executive Director

Jeffie called for a vote on Action items

Support of LSTA letter. PASSED.
Posting of Executive Board minutes. PASSED.
Bonus to Executive Director of TLA of \$500 if the yearly Conference makes a profit of \$10,000 to \$14,999 or \$1000 if the Conference makes a profit of \$15,000 or more. PASSED.

Jeffie: if there is nothing else, we can call the meeting to a close.

Chuck Sherrill so moved and was seconded by Amy Kimani.

Meeting closed at 11:04AM