

Executive Board of the Tennessee Library Association Meeting

July 25, 2019

Held Online via GoToMeeting

Meeting Minutes

Jill Real called the meeting to order at 2:00 p.m.

Jill asked for verbal rollcall of those in attendance.

In attendance:

Jill Real: Acting President

Holly Hebert: Recording Secretary

Jeffie Nicholson: Past President

Annelle Huggins: TLA Executive Director

Chuck Sherrill: At Large Representative for Special Libraries

Blake Hopper: At Large Representative for School Libraries

Christopher Ross Bowron: At Large Representative for Academic Libraries

Sean Hogan: Guest

Jill Rael called for the minutes of the June 14, 2019 Executive Board meeting to be approved. Motion passed.

Action Items: Diversity Committee

1. The Diversity Committee would like to change its name to the Diversity and Inclusion Committee. A motion was made for this to go to the Bylaws Committee. Motion passed.
2. The Diversity Committee would also like to change their mission statement to include library schools. The third bullet will read, "Create lasting and beneficial connections with formal and informal groups of individuals that are underrepresented in the Tennessee Library Association and Library Schools." A motion was made to change the manual procedures to include the above statement. Motion passed.
3. The Diversity Committee would like to see the values described in our statement to be reflected in TLA's mission statement...e.g. "We serve all people regardless of race, disability, sexual orientation..." Motion was made to send request to the Strategic Planning Committee. Motion passed.

Action Items: Bylaws Committee

1. The Bylaws Committee recommends the VSBA (Volunteer State Book Awards) addition of a sub-committee. This is a change to the manual of procedures. A motion was made to approve the addition of a VSBA sub-committee to the manual of procedures. Motion passed.

2. The Bylaws Committee recommends that the College and Universities Roundtable add an article to their bylaws to address electronic voting. The Executive Board is sending this to the College and Universities Roundtable.

Action Item: Executive Director Search

1. There was discussion about dates, pay rate, interviews, job announcements, conference coordinator duties, and home office requirement and equipment. The timeline proposed is that the final receipt date for applicants is August 16, 2019, new director named by September 9th, 2019 and start date by October 1, 2019 to give incumbent time to work with Annelle before she leaves at the end of the year. The pay rate of \$800 per month base salary was decided upon and will be included in the job announcement. TLA pays ½ Medicare fee and ½ Social Security fee. Interviews will be held thru GoToMeeting with the closest board member to the interviewee present in person (if possible). Incumbent must supply home office and storage. Equipment comes with the position. Job Announcement will be made to TLA members only. Conference coordinator used to be part of the executive director position and could be part of the job again, depending on the incumbent. It pays only conference registration and lodging.

Jill Rael adjourned the meeting at 3:00 p.m.