The Honors & Awards Committee submitted proposed changes to the Procedures Manual concerning several standing TLA awards. Working in conjunction with the Public Library Section, the committee welcomed the idea to incorporate the Tennsco Scholarship (name change proposed) under the Honors & Awards Committee much the same way that other sections handle their awards under the committee. Working with the School Libraries Section, the proposed changes to the Procedures Manual for the Louise Meredith Award were included in the document sent to the Bylaws and Procedures committee for review and comment.

Other minor changes are outlined below and the committee is seeking guidance on a few items concerning wording and procedure to allow for clarification in the manual.

The committee seeks guidance on the following questions and hope they can be addressed during the August 26 meeting. Please consider this as an action item.

1. In the Procedures manual, under Duties of the Honors and Award Committee: the wording on meals is quite confusing. Does this pertain only to those awards presented at the conference luncheons?
   a. Currently it reads:
      To arrange with the Conference Planning Committee for the presentation of all awards at the Annual Conference.
      o Presentations at Conference Luncheons and Reception: The Honors and Awards Committee is responsible for notifying entities making awards, prior to the Annual Conference pre-registration period, that those receiving awards not otherwise subsidized will have his/her meal provided, but any guests will have to prepurchase his/her own ticket. A Committee representative will communicate with the Chair of the Conference Local Arrangements Sub-Committee to assure that complimentary meals are planned or to ascertain that any person receiving an award who has prepaid for his/meal is reimbursed for the charge.

2. There seems to be inconsistent language throughout the awards concerning if an individual or group can win the same award more than once. Should we be concerned with this? Should there be more specific guidelines?

Respectfully submitted by:
Jill Rael, Committee Co-Chair

Please see the Bylaws and Procedures Committee report for proposed revisions and changes.
- Has never attended a TLA Annual Conference
- Does not have conference expenses already budgeted
- Persons with a record of attendance at local Regional Library level workshops and other continuing education efforts will be viewed favorably
  - The grant of $750 covers full-pre-conference and conference registration, tickets to all meals offered at the conference, the conference reception, and three nights stay at the convention center location.

Note: A revised application for this award is attached.

Revision of the text for Tennessee History Book Award
- Given jointly by TLA and the Tennessee Historical Commission.
  - The three-member Selection Committee is composed of one representative each from TLA, the Tennessee Historical Commission, and one member-at-large. A fourth non-voting member serves as the Book Award Coordinator and acts to solicit nominations, act as central recipient of nominated materials, ensure that committee members receive copies of nominated books and scaling rubric, and report the chosen winner to the Honors & Awards Committee.
  - To recognize excellence in historical writing with a content and theme centered on Tennessee History.
  - Three copies of a nominated book must be provided by the publisher for the nomination to be considered by the Selection Committee.
  - A cash award of $200 and a plaque will be awarded to the chosen recipient.

Revision of the text for the Louise Meredith Award
- Selected by the School Libraries Section
- Given annually to a school librarian whose school library media program is outstanding in the opinion of the committee representing the School Libraries Section of TLA.
  - Purpose:
    - To honor Louise Meredith for her 28 years of devoted service as the Tennessee State Department of Education School Library Supervisor;
    - To stimulate interest in promotion of school library media services as essential components of the daily learning experiences, K-12; and
    - To recognize a school librarian who has made unique and worthy contributions to his/her school instructional program, community, and/or professional landscape through exemplary school library media services.
  - Eligibility:
    - Candidates for this award must hold certification as a school librarian and be currently serving in that role at a K-12 school in Tennessee.
Nominations for this award may be made by teachers/colleagues, building-level supervisors/principals, district-level staff, fellow librarians, or community members who have worked closely with the nominee. All nominees will be contacted and asked to provide supplemental information prior to the selection of the award winner.

The recipient of the Louise Meredith Award will be honored with a plaque and one free year of TLA membership (for the membership year in which the award is received).

An addition to the Procedures after the Volunteer State Book Award

Note: The committee feels that since the Procedures manual lists the Volunteer State Book Award but it is awarded at another conference, it may make sense to include the Tenn-Share award in the manual in the same way. Both awards are listed on the TLA Website under Awards.

Tennessee Resource Sharing Award
- Recognizes any person, institution or organization in Tennessee who has done outstanding work in promoting resource sharing within and among Tennessee libraries.
- Sponsored by TennShare and awarded at the Tenn-Share Fall Conference.

The Honors and Awards Committee seeks guidance on the following questions in the manual.

1. Under Duties: the wording on meals is quite confusing. Does this pertain only to those awards presented at the conference luncheons?
2. There is inconsistent language throughout the awards concerning if an individual or group can win the same award more than once. Should we be concerned with this? Should there be more specific guideline?
3. The TLA Intellectual Freedom Award appears in the online manual as shown below. Is Parnassus still sponsoring the award or was that for 2016 only?