How to access other maps when viewing or editing a map

When you're viewing a map, you can also view and access other maps by clicking the Map Views in the upper right corner:

The drop-down list in the upper right corner will list the available maps.
How to Use the Filter Tool

The Filter Tool allows you to view data at multiple levels on a single map. To use the Filter Tool, follow the steps outlined below:

**Step 1**: Open the Filter Tool.

**Step 2**: Select the categories in the left column.
How to Use the Grouping Tool

The grouping tool allows you to group and display a column of your data so that each group shows up on the map with different color markers. Just follow these steps to use the tool:

**Step 1:** Open the Grouping Tool.

**Step 2:** Make a selection from the dropdown menu to group by Trauma Center Level or Additional Services.
How to Use the Distance Radius Tool

Maptive’s Distance Radius / Drive Time Polygon Tool allows you to draw a radius circle in miles or kilometers from any location, whether on your map or an address you enter into the tool, in order to quickly determine distances between your center point and any markers that fall within the radius.

To use the distance radius section of the tool, follow these steps:

Step 1: Open the Distance Radius / Drive Time Polygon Tool.

Step 2: Pick your starting location. To do this, select one of the options below.

(a) Click the arrow under starting location in the left column and your location will populate.
(b) Find an existing point on your map, click on it so that the map marker popup appears, and click "Draw Radius" option. You'll see the address populate into the Starting Address box.

**Step 3:** Choose your proximity distance and color from the tool window.

**Step 4:** Click on "Add Proximity Radius" and you'll see it appear on your map:
How to Use the Distance Calculator Tool

Using the Distance Calculator in Maptive is incredibly easy. Just follow the steps outlined in this tutorial.
To begin, there are 2 ways you can measure distance.

**Step 1:** Select the distance calculator.

1. **Single Point Distance Measurement** - measure the distance between two points on your map.
   **Step 1:** Select Single Point Distance Measurement.

   **Step 2:** Click the first location marker on your map, then click the second point on your map. Your measurement will stop at this point. You will then have access to your cursor arrow again, and can see the distances measured between the two points you marked. You can delete the dotted line by clicking the $x$ at the end of the distance line you created.
2. The Multiple Point Distance Measurement - measure the distance between more than two points on your map.

**Step 1:** Select Multiple Point Distance Measurement.

**Step 2:** Click the first location marker on your map, then continue clicking additional points on your map.

**Step 3:** Stop your measurement by double clicking the marker icon. You will then have access to your cursor arrow again, and can see the distances measured between each point you marked. You can delete the dotted line by clicking the x at the end of the distance line you created.
How to Find the Nearest Location to You

**Step 1:** Click on the Location Finder icon on the right side of your map.

Your location will appear as a green pin, and the 10 locations nearest to you will appear in a list.

**Step 2:** Enter a starting point or leave the window blank to default to your current location. Click the Find Now button to display the first 10 locations nearest to you or the address you entered.

From this list, you can get turn-by-turn navigation sent to your mobile device, see directions from within your map and open the info popup on any location listed to view additional details.