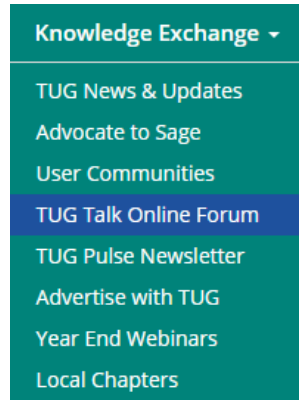


How to Post and View Topics in the TUG Talk Online Forum

1. Sign into TUGweb using your employee user account. Hover your mouse over the Knowledge Exchange tab at the top of any page on TUGweb. Click on TUG Talk Online Forum from the drop-down options.



2. On the TUG Talk Online Forum home page, you will see all available topics divided up by main headings in teal. Click on any topic within those headings to open up all threads related to that particular topic.

TUG Talk Online Forum



As a valued member of TUG, you have unlimited access to undoubtedly one of the most useful tools: TUG Talk. TUG Talk is a forum where members can post challenges or questions as well as respond to inquiries from fellow users.

To get started, select the appropriate module/topic that best describes your inquiry and post your question. Make sure to check back often for solutions that other members might have posted in response to your inquiry.

If you have any questions or experience any problems, please contact us at (866) 846-0999 or info@TUGweb.com.

MANAGEMENT	TOPICS	POSTS	LATEST ACTIVITY
Classified Ads	292	305	Looking for Experienced Sa... by T. Twinn Thursday, June 2, 2016
General Contractors	1317	3166	10 Hour work days ...

SAGE CONSTRUCTION ANYWHERE	TOPICS	POSTS	LATEST ACTIVITY
Construction Anywhere	1	2	Sage Construction Anywher... by Unknown Tuesday, October 2, 2012
Sage Enhancement Requests	0	0	No Activity
SAGE ESTIMATING	TOPICS	POSTS	LATEST ACTIVITY
Estimating	400	937	Sage Estimating - BIM-Navis... by J. Banse Monday, August 14, 2017
Sage Enhancement Requests	1	1	Visual Assemblies by B. Cordova Thursday, July 13, 2017
SAGE 100 CONTRACTOR	TOPICS	POSTS	LATEST ACTIVITY
Accounts Payable	21	50	AP Review Process by Valor Mechanical, Inc Thursday, August 31, 2017
Accounts Receivable	8	19	Apply AP Credit Invoice to "... by Construction Business Services, Inc. Tuesday, February 7, 2017
Document Control	3	8	Shortcut for the paperclip f... by K. Gotzenberg Thursday, December 1, 2016
Equipment Management	1	4	Equipment Reports by Construction Business Services, Inc. Thursday, February 2, 2017
Estimating	2	2	Templates by V. Hartley Monday, June 5, 2017
Forms and Reporting	8	27	Top Customers by Billing by Dunkman Paint & Wallcovering, LLC Monday, August 7, 2017

Questions about how the TUG Talk Online Forum? Contact us at info@tugweb.com or (866) 846-0999.

- To post a new topic within a particular forum, for example, Account Payable under Sage 100 Contractor, click on “New Topic” at the top of the page.

Forum Index » Accounts Payable

Moderator(s): Michela Bahensky, Kathy Lewis Consulting, Haley Chrismon, Lori Collette, Great Falls Construction, Construction Business Services, Inc., Kathy Lewis, Kathy Lewis Consulting

1 | 2 > >|

New Topic Forum Actions Search Forums

TOPICS	REPLIES	SCORE	AUTHOR	LATEST POST
AP Review Process	2	☆☆☆☆	Valor Mechanical, Inc	Melanie, Thank ... by Valor Mecha... Thursday, August 3...
Searching for INvoices	2	☆☆☆☆	Dunkman Paint & Wallcovering, LLC	Thanks that is a ... by Dunkman Pai... Wednesday, June 7, ...

- On the New Topic page, you will need to enter your subject and within the Editor box, write your question. Scroll down on the page to attach an image or file that you feel may be helpful or can provide clarification for your post. When you have finished, click SUBMIT POST.

Forum Index » Accounts Payable

Subject *

Attach Video

Editor Advanced Editor

Home Insert

Times New ... 3 16px Normal

ATTACH IMAGE(S) AND/OR FILE(S)

Drop photos here or click to upload

Note: Only 10 files can be uploaded at a time.

Cancel **SUBMIT POST**

- To reply to another user's post, click the Reply button within that particular thread.

AP Review Process

[Forum Index](#) » [Accounts Payable](#) » [AP Review Process](#)

Moderator(s): Michela Bahensky, Kathy Lewis Consulting, Haley Chrismon, Lori Collette, Great Falls Construction, Construction Business Services, Inc., Kathy Lewis, Kathy Lewis Consulting

Thread Score: ★★★★★👍👎

Page 1 of 1



Thread Actions

Search Forums 🔍

6/27/2017 AT 2:28:31 PM GMT



Valor
Mechanical,
Inc
Posts: 2

AP Review Process

Hello,

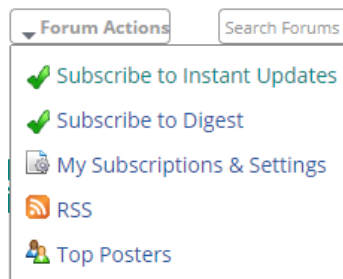
I would like to have project managers review and approve invoices and sage. I set up User Defined #1 as Project Manager. I am having trouble figuring out how to get the information to the project managers as to when invoices are open and need them to review. I took notes at TUG, but seemed to have misplaced them. Any of you that can help me get this set up, it would be greatly appreciated.

[Permalink](#) [Report](#) [Quote](#)

Do you want to subscribe to updates and notifications when a particular topic or thread you're interested in is posted?

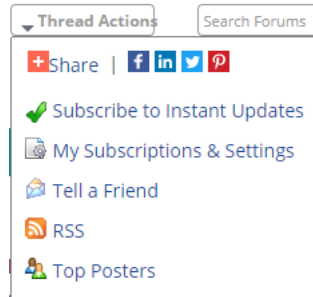
Subscribe to instant updates to receive email notifications when a topic is posted or someone replies to your post within TUG Talk to stay posted on the most recent TUG Talk conversations! Only want updates once a quarter? Subscribe to the Forum Digest to get a compilation of all topics posted within a specific forum each quarter!

- Click on any forum in the TUG Talk Online Forum. On the top of the page, click the Forum Actions button. Subscribing to instant updates will enroll you to receive email notifications anytime a topic/thread is posted within a forum. Subscribing to Digest will enroll you in receiving a quarterly email with all topics/threads posted within a forum within that 90-day period. My Subscriptions & Settings will take you to a page where you can manage your subscriptions (see step 3). *Please note: if you are already subscribed to a forum, you will see the option to unsubscribe.*

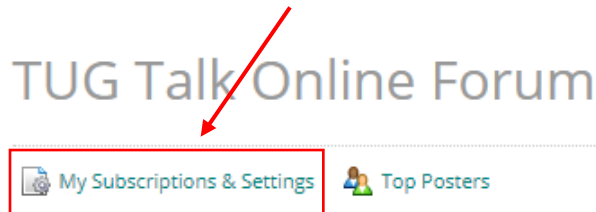


Questions about how the TUG Talk Online Forum? Contact us at info@tugweb.com or (866) 846-0999.

- To subscribe to Instant Updates for a particular topic/thread within a forum, choose any topic and click the Thread Actions button on the top of the page. Click subscribe to Instant Updates. *Please note: if you are already subscribed to a topic/thread, you will see the option to unsubscribe.*



- To manage your subscriptions, click the 'My Subscriptions & Settings' link on the top left-hand side of the TUG Talk Online Forum home page.



- On the Forum Subscriptions page, any forums that you are currently subscribed to will appear below. You are able to unsubscribe from any forum by clicking the red X symbol next to the Forum title under the Options column. You can also subscribe to the Digest by clicking the green ✓.

Forum Subscriptions

You are subscribed to the following forums. You may choose to receive instant updates via email and/or in the form of a digest sent periodically via email.

FORUM	LAST ACTIVITY	SUBSCRIBED	OPTIONS
Accounts Payable	8/31/2017	7/14/2016	<ul style="list-style-type: none"> ✗ Unsubscribe from Instant Updates ✗ Unsubscribe from Digest
Project Management	8/17/2017	7/14/2016	<ul style="list-style-type: none"> ✗ Unsubscribe from Instant Updates ✓ Subscribe to Digest
General	8/8/2017	7/14/2016	<ul style="list-style-type: none"> ✗ Unsubscribe from Instant Updates ✓ Subscribe to Digest

If you are not subscribed to any forums, your subscriptions box will appear like the image below.

Forum Subscriptions


[» Return to previous page](#)

Forum Subscriptions

You are not currently subscribed to any forums or forum topics.

5. On the same page, any forum topics that you are currently subscribed to will appear below. Forum topics are threads within a forum (i.e., Recurring Payable is a topic within the Accounts Payable forum under Sage 100 Contractor).

You are subscribed to the following forum topics. You will receive instant updates via email whenever new activity occurs within the topic.

FORUM » TOPIC	LAST ACTIVITY	SUBSCRIBED	OPTIONS
Accounts Payable » Recurring Payable	7/13/2016	7/13/2016	 Unsubscribe from Instant Updates

6. You can also customize your forum signature on the Forum Subscriptions page by scrolling to the bottom of the page.

Forum Signature

Your forum signature may be up to 500 characters in length and will display at the bottom of each post you submit in any forum.

SAVE SIGNATURE