Pottery Storage Mount Tutorial

Materials Needed:

- Hot gun
- Razor blade
- Black permanent marker
- Black archival pen
- Pencil
- B72 solution
- Tweezers
- Archival hot glue
- Measuring tape
- Acid free blue board
- Polyethylene foam: 1/2” and 1”
- Volara

Instructions:

**Prep Work**

1) Print out accession number for pottery in 8 point font or smaller

2) Use the B72 solution and put a coat on the base of the pottery, place the paper with the tweezers, and then give a finish coat
3) Plug in/turn on hot glue gun to warm

**Begin Making Mount**

4) Cut the blue board in a square so that there is 1” of blue board protruding past the pottery

5) Hot glue the cut blue board to the 1/2” foam, then cut the foam around the blue board

6) Set aside blue board and foam for later

7) Using the measuring tape, measure the height from the base of the pottery to where the pottery is the largest
8) Cut the 1” foam to a rectangular piece that is the height of the measurement just taken (width depends on the object)

9) Cut the top of the 1” foam so that it forms to the curve of the body of the pottery

10) Repeat steps 7 + 8 three times until you have four foam supports

11) Using the hot gun, melt the Volara to the 1” foam on the side that will be touching the pottery

12) Repeat step 10 for the other three supports

13) Cut the extra Volara off with a razor blade for the four supports

14) Place the pottery on the blue board/foam base that you made in steps 4 + 5, center the pottery, and place the four supports on the corners touching the pottery to the desired place for support
15) Using a pencil trace the supports

16) Remove the pottery from the blue board/foam base

17) Using the hot gun, melt the foam supports to the base

18) Write the accession number on the top side of the foam base, and on the side of the foam with a sharpie

19) Check sturdiness of mount by placing pottery in the mount and lightly shaking in back and forth
If stable you are done!