NAME: Journal Editor

PURPOSE:
Coordinate the production of the VAHPERD *The Virginia Journal*.

ORGANIZATION:
The Journal Editor shall:
A. be selected by an adhoc search committee, which will recommend to the Board of Directors for approval.
B. serve a three-year term with the opportunity to be reappointed by the Board of Directors.
C. be AAHPERD and VAHPERD member.
D. be evaluated on an annual basis.
E. be given 30 days notice if terminated by the Board of Directors.
F. give 30 days notice if resigning.
G. be paid a stipend for services rendered.

RESPONSIBILITIES:
The Journal Editor shall
A. be responsible for the publication of two journals a year. The fall journal should be in the mail 30 days prior to the convention.
B. solicit content from a variety of professional resources.
C. supervise the layout and edit all materials.
D. develop revenue-generating strategies.
E. coordinate the printing and mailing of the journal.
F. select the editorial board members with the approval of the Board of Directors

AMMENDMENTS
Operating codes may be changed by submitting a written proposal, including rationale, to the Executive Director. The Executive Director shall submit the proposal to the Board of Directors not less than fifteen (15) days in advance of a vote. The proposal shall be adopted by a majority vote of the Board of Directors.