SAVE International
Criteria for Measuring Educational Success
of
Virtual VMF 1 Courses

Providing an effective online course for the Value Methodology Fundamentals 1 (VMF 1) course is vital, given the realities of social distancing and changing dynamics of the way adults learn in today's world. The VMF 1 is the entry level course that teaches key components of the initial certification of fundamentals of the Value Methodology.

Thus, SAVE International has developed the following criteria for evaluating the success of each course and the instructors of a virtual VMF 1 course between July 1 and September 1, 2020. These criteria will aid the SAVE and Certification Boards in deciding the future use of virtual VMF 1 training and may be updated for future evaluation.

Continued licensing of VMF 1 courses will require that the course meet all of these criteria below:

Criteria	Measure of Success	How SAVE Will Check Specific Course
Ability to communicate and instruct effectively in the online environment and adequate monitoring of students during the course. Provide material in an interactive way to allow students to interact with the instructor and each other.	Clearly written lesson plan / interactive strategy on the course material provided to students which address interactions between instructor-to-student, student-to-student, and student-to-course resources as well as protocols for students related to on-line monitoring of attendance.	Copy of the lesson plan and interactive strategy that is planned for the students is provided to SAVE for review in advance of the course offering. Student feedback on the lesson plan and strategy obtained following at the conclusion of the course.
Time Management Skills – Expectations for how long it takes to complete the course on average and how long the students will have to complete the course material. The course is still required to be 32 hours in length.	Providing an agenda on how much time will be dedicated to each assignment and in what order the topics will be taught.	Copy of the course agenda is provided to SAVE for review in advance of the course offering. Student feedback on the adequacy of time allowed for each key topic obtained following at the conclusion of the course.
Adequate coverage of each key VMF 1 topic, including the Core Competencies.	Quality and effective integration of SAVE generated course content along with material developed by the instructor. Students demonstrate that they understand and can apply the VMF 1 topics.	Copy of the lesson plan and interactive strategy that is planned for the students is provided to SAVE for review in advance of the course offering. Student feedback on the lesson plan and strategy obtained following at the conclusion of the course. Majority of students who took the course and sat for the VMA exam passed the exam.

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Technology platform and student access.	The technology platform to be used needs to be communicated, as well as what requirements are needed for student use.	Prospective students are informed in advance what platform will be used and they will be allowed to test access in advance to ensure the platform will work successfully. Protocols for instructors and attendees are presented.
Clearly defined course expectations.	Students have clear information on what it will take to be successful in the course.	Feedback from students about their impressions of the course.