



VIRGINIA COUNSELORS ASSOCIATION

2019 Invite to Present

VCA Annual Convention

Omni Homestead Resort & Spa (room rate \$110 + tax)

November 7-9, 2019

Submission Deadline April 26, 2019 -- Notification by June 1, 2019

General Information

The VCA convention is an annual professional development opportunity for counselors who work in a variety of settings. The goal of the convention is to offer a diverse selection of programs for both new and experienced counselors. *We are particularly interested in programs that address collaboration among a variety of interests or practice areas (i.e. school counselors and private practitioners).* The convention draws counselors from across the state of Virginia and offers exhibits representing a wide variety of educational programs and products.

Sessions

VCA anticipates offering up to 75 sessions on Thursday, Friday and Saturday (November 7-9) one to two hours in length following several formats. According to VCA policy, each VCA division is guaranteed a minimum number of three (3) interest sessions, if deadlines and acceptance criteria are met. In addition, VCA anticipates offering several longer format workshops during the convention ranging in length from three to six hours. To be considered, presenters should contact the program chairman directly at vcaconventionprograms@gmail.com.

Availability of Presenters

Program presenters agree to present their selected program(s) at any time and on any day of the convention as described above. Scheduling is determined by the Program Committee.

Audio-Visual Equipment

VCA does not provide projectors, laptops, microphones, or speakers. VCA will provide internet.

Program Proposal Submission

Proposals for 2019 must be submitted on-line at www.vcacounselors.org, then click on Call For Proposals – 2019 VCA Convention on the Calendar or the direct submission link is <http://www.vcacounselors.org/event/2019InviteToPresent>. The submission form requires the following information:

Program Proposal Submission

Proposals for 2019 must be submitted on-line and require the following information:

- ✓ General contact information
- ✓ Session Title, format, and intended audiences
- ✓ Lead Presenter, Credentials (e.g. PhD, LPC), Title, Employer
- ✓ Co-Presenter(s), Name & Credentials
- ✓ Session Synopsis (limit 50 words)
- ✓ Session Abstract (limit 500 words)
- ✓ Session Learning Objectives (5 max)

Session & Workshop Formats

Regular Session: Presentation, which may be followed by group discussion or Q & A

Panel Presentation: Small group of experts examine a specific concern and allow time for Q & A and discussion

Poster Session: Open forum to share research, theory and strategy for a new concept

Conference Policies

- **ALL PRESENTERS AND CO-PRESENTERS **MUST REGISTER** FOR THE CONVENTION! A \$20 discount code will be emailed to the lead presenter if selected.**
- VCA members agree to volunteer their services to the program without reimbursement for travel expenses, registration fees, or honoraria.
- **The Lead presenter** will receive all communication(s) from VCA
- There may be **no more than four (4) presenters** per program. (1lead presenter & 3 co-presenters)
- Individuals may not be included on more than two (2) presentation proposals.
- Program presenters agree to present their selected program(s) at any time, on any day of the convention as described above. Scheduling is determined by the Program Committee.
- Graduate level students may not be listed as the lead presenter; however, can be listed as a co-presenter. Graduate students can be the lead presenter for poster sessions.

NOTE: If submitting two proposals, it is best to click on ***FINALIZE AND SUBMIT REGISTRATION*** button and submit the second proposal from the beginning, instead of clicking on the ***SAVE AND ADD ANOTHER ATTENDEE*** button.

Need Assistance?

Contact the Programs Committee Chair, Dr. Amy F. Parks, vcaconventionprograms@gmail.com

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