

LETTER OF RECOMMENDATION FOR CVPM OFFICER/DIRECTOR NOMINATION

Name of Applicant _____

The individual whose name appears above has been nominated to serve on the Certified Veterinary Practice Manager (CVPM) Board of Directors and this letter of recommendation is required as a part of the nomination process. Be sure to complete as much of the form as possible based on your knowledge of the nominee. Please answer the questions in as candid and as specific a manner as possible. Submit your completed and signed form to the CVPM Nominating Committee.

CVPM NOMINATING COMMITTEE
PO Box 2280, Alachua, FL 32616 CVPM@vhma.org
877-599-2707 phone/888-795-4520 fax

Be assured that your comments will be held in the strictest confidence and the nominee will not have access to your letter or the information it contains.

Name of person completing this form _____

Address _____

Phone _____

E-mail _____

How long have you known the nominee? _____

Describe your relationship with the nominee only as it pertains to their position as a veterinary management professional?

How would you describe the nominee's moral character, integrity, and sincerity of commitment to the veterinary practice management profession?

What trait or ability does this nominee possess that most impresses and will allow this nominee to be an asset to the CVPM Board?

What trait or ability does this nominee possess that you would feel to be the most negative and may potentially affect the nominee's role on the CVPM Board?

Please rate the applicant based on behaviors you have observed. Use the following scale:

0 = don't know/not applicable

1 = below average

2 = average

3 = above average

- _____ Is a big picture thinker, understands trends and can see the future direction of the profession.
- _____ Has a proven track record of leadership.
- _____ Exhibits an understanding of organizational finance.
- _____ Has knowledge or experience in organizational marketing.
- _____ Understands how technology can advance the organization and profession.
- _____ Understands the role industry plays in practice management.
- _____ Has demonstrated their ability to work within a collective.
- _____ Meets predetermined targets and deadlines.
- _____ Offers solutions and identifies problems.
- _____ Comes prepared for meetings.
- _____ Captures the respect and trust of others.
- _____ Is a source of motivation for others.
- _____ Keeps emotions in check.
- _____ Accepts criticism from others in a calm manner.
- _____ Speaks in clear and articulate manner.
- _____ Gives full attention to what others are saying.

I certify that the information stated within this letter of recommendation is accurate and correct to the best of my knowledge.

Signature

Date