

2022 Good Laboratory Practices Conference

Sponsored by:

Virginia Water Environment Association (VWEA)

American Water Works Association Virginia Section (VA AWWA)

Omni Charlottesville

212 Ridge McIntire Road Charlottesville, VA 22903

July 25th-26th, 2022

The Laboratory Practices Committee of the Virginia Water Environment Association (VWEA) and the American Water Works Association Virginia Section (VA AWWA) are sponsoring the 2022 Good Laboratory Practices Conference Workshop on July 25th-26th, 2022. It will be held at the Omni Charlottesville, Virginia. The conference has been very successful in past years and has drawn over a hundred attendees from the Mid-Atlantic region. It brings together laboratory professionals from the regulatory, industrial, and municipal sectors and provides many opportunities for exhibitors to display their products and services to a wide and diverse audience.

We invite you to exhibit your products and services at this day-and-a-half event and have enclosed Exhibitor Information and an Exhibit Area Floor Plan. If you are mailing your registration and check, please ensure a Booth Display Area Contract is also enclosed.

Reserve and Register your booth online at: <https://www.vwea.org/event/GLP2022>

Booth Rental Fee is \$425.00.

Mailing address: P.O. Box 2324 Glen Allen, VA 23058

You will be asked to pay the booth display rental fee of \$425.00 (which includes two full registrations) in the same online form. Booth allocation will be on a first come, first served basis. Please indicate whether electricity will be needed in your booth.

All breaks and the Monday night reception/social will be in the exhibit area ballroom. This location provides ample room and opportunity for interaction between participants and exhibitors. Your participation in this upcoming conference is greatly appreciated.

Sincerely,

Chris Griffin

LPC Exhibits Chair

Hach Company

**2022 Good Laboratory Practices Conference
Exhibitor Information**

Place: Omni Charlottesville, VA - 212 Ridge McIntire Road Charlottesville, VA 22903

Dates: July 25th-26th, 2022

Booth Rental Fee: \$425.00 (includes two exhibit staff)

Exhibit Area: Exhibits will be in the left half of the Rotunda Ballroom (combined Rotundas A and B). The same area will also host all of the breaks and the reception/social. Booth location preference will be assigned on a first come, first served basis and upon receipt of the \$425.00 rental fee. Booths will be assigned by the Exhibits Sub-Committee when preferred choices are no longer available. Efforts will be made to accommodate your booth preferences.

Exhibit Hours: Setup may begin at 12:00 P.M. and all exhibits should be in place by 4:00 P.M., Monday, July 25th and should remain open until 6:00 P.M. of that day. Booths can be dismantled after the last scheduled conference break on Tuesday, July 26th. The exhibitors' area ballroom area will be locked during the evening when not in use.

Reception/Social Function: A reception/social function is planned for Monday, July 25th from 4:30 P.M. to 6:30 P.M. in the exhibits area of the Omni Charlottesville. Tuesday's lunch will be in the hotel common area. Exhibitors are encouraged to sponsor the Monday reception and sponsors will receive recognition at the event.

Prize Drawings: Exhibitors are encouraged to donate a prize for drawings to be held at the end of the conference in the common area outside the exhibit area. The prize should be displayed at your booth or the registration table. Winning tickets will be drawn for those present.

Display Area: Fee of \$425/booth includes a 6 x 3 cloth and skirted table, and two exhibit staff registrations. Any attendants above the allotment of two will require conference registration. Power will be available. Please indicate on your registration if power is needed. You are encouraged to bring extension cords, duct tape and power strips to make the connection from the power sources. Note when planning your backdrops that Booths areas are roughly 7' wide.

Liability: VA AWWA, VWEA and the Omni Charlottesville will not have any responsibility or liability for the exhibitors property, owned or rented, personal property, or that of his/her employees or agents from personal injury, fire, theft or any other cause.

Registration: We encourage the ease of online registration, which can be made at the following website <https://www.vwea.org/event/GLP2022>

Direct questions to:

Kathy Rabalais, VWEA Executive Director
P.O. Box 2324
Glen Allen, VA 23058
804-332-5286 office
Email: Kathy.rabalais@vwea.org

Cancellations: In the event a paid exhibitor cannot attend, a refund request must be submitted in writing prior to or on July 8, 2022 and will incur a \$175.00 processing charge. Refunds cannot be made after July 8, 2022.

Room Reservation: Hotel reservation will be the exhibitor's responsibility.

\$148/ plus tax | Book by: **Friday, June 22th**

Book by calling 540-654-0200 or online at: pending

Block Code: 030523VIRGINIAW | Block ID: 816386

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BOOTH DISPLAY AREA CONTRACT

Company Name:
Company Mailing Address:
City, State, Zip:
Billing Name:
Billing Address
City, State, Zip:
Contact Person:
Telephone Number:
Fax Number:
E-Mail:
Name(s) of Person(s) Attending: (this name will appear on name-tag)
1)
Title:
2)
Title:

Number of displays:	x \$425.00 =	\$
Reception Sponsorship		\$
Additional Donation for VA AWWA VWEA		\$
Total Amount for Conference (add three above lines)		\$

Method of Payment (Please check one):	
Visa [] MasterCard [] American Express [] Discover []	
Check [] must be enclosed	
Name of Cardholder:	Cardholder's Signature:
Account Number	Security Code
Expiration Date:	
Cardholder Billing Address:	
Check Number:	
Total Amount To Charge : \$	
Exhibiting Company Authorized Contact Name:	
Exhibiting Company Authorized Signature:	

BE SURE TO SEND BY JULY 1, 2022 TO:
 Kathy Rabalais
 VWEA Executive Director
 P.O. Box 2324
 Glen Allen, VA 23058

