



2024 Conference Tentative Workshop Offerings*

Conference sessions are still being developed and additional topics will be added as approved.

<h1 style="color: #C8513E;">Accounting & Budgeting</h1>	
Accounting and Budgeting Basics	Fraud Stories: What Went Wrong
Accounting and Budgeting / Small Schools Round Table	GASB Panel Discussion
Accounts Payable Pitfalls - What to Avoid & How to Succeed	Helping New Principals Understand Their Financial Responsibility
Audit Update and Emerging Issues	Journal Entry Best Practices
The Basics of Local Effort Assistance and Why Funding is on the Decline	Keys to Prioritizing Student Learning and Still Build your Fund Balance
Binding Conditions Overview	Levy Discussion
Budget Reductions Panel	I Like Your Style but What's Your Brand?
Continuing Disclosure and EMMA Filings	Make your List, Check it Twice: Basic enrollment reporting
Creating a Polished Monthly Budget Status Report in Microsoft Office	The Role of the Business Manager
CTE from a District Funding Perspective	SAFS FAQs: Including Recovery/Carryover, Indirect Rates, and Supplemental Financial Reports
Education Programs and Operation (EPO) Levies: What it Takes to Submit EPO Levies to Voters	School District Cash Management and Fund Balance
Enrollment 101 and Updates for the 2023–24 School Year - Determining FTE Based on Bell Schedule Guidance	School District Financial Management to Respond to Financial Challenges
Fighting Fraud with SAO	SY 2023–24 Fiscal and System Updates
Financial Stability – How districts are getting it done in the worst of times in both big and small districts	SY 2024–25 Fiscal and System Updates

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Accounting & Budgeting, Cont.	
Translate your Message to the Masses	Water, Water Everywhere, but Too Few Drops to Drink: How the judicial branch can protect your students' constitutional right to an amply funded 21st century education when the other branches do not
Transportation Panel	Where Are We Going? Budget Planning & Projections
Wait, that's how we are funded? It now makes "cents"!	You've arrived at your destination: internal controls for travel, expense reimbursements, and other costs that your district relies on to get you from point A to B

Associated Student Body (ASB)	
Associated Student Body (ASB) Basics	HB 1660 Review & Q&A
Associated Student Body (ASB) Budgets	Internal controls in ASB; Keep your Associated Student Body Accounts on the Straight and Narrow
Associated Student Body (ASB) Round Table	Problem Solving with Parents Groups
Best Practices in School Activities and Financial Management	WA State Gambling Commission
Booster Club Compliance & District Oversight	WIAA as an Educational Partner

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<h3>Child Nutrition</h3>	
Child Nutrition Basics	Fueling Success: Collaborative Strategies in School Food Services
Child Nutrition State Initiatives	Healthy Eating – Busy Life
Claims and Fiscal Updates	Procurement & Farm to School

<h3>Facilities</h3>	
Arbitrage in a Rising Interest Rate Environment	Managing Apprentice Utilization Requirements
Bonds for Business Managers	Managing Requirements on Public Works Projects
Capital Budget Planning	Preparing for Arbitrage Rebate and Yield Restriction Payments
Facilities Basics	School Bonds: A Day in the Life of a Business Manager

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<h3>Leadership</h3>	
ADKAR Unleashed: Mastering Change Management in the Midst of Frenetic Times	Leading While Female: Communication, Conflict and Breaking Ineffective Habits
Are you Leading or Are You Just Managing?	Nuts, Bolts and Hands-On Practice: Improve your business processes with fundamentals of Lean methodology
The Care and Feeding of Teams: How to cultivate your employees to stand strong like an oak as the world keeps changing	The Other Side of Burnout
Did We Just Become Best Friends?	Overcoming Overwhelm
Gaining Efficiencies by Developing Classified Leaders: Developing the Human Capital	A Stitch in Time
Gaining Efficiencies by Developing Classified Leaders: Systems and Practices to Create and Sustain Efficient and Effective Operational Units	What's in your Leadership Toolkit?
Giving and Receiving Effective Feedback	

<h3>Legislative</h3>	
Legislative Update	SAFS Hot Topics and OSPI Legislative Updates
SAFS Hot Topics	

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<h1 style="margin: 0;">Payroll, Personnel, Retirement & Human Resources</h1>	
Are you in Compliance with DRS?	Navigating Through the Woods of Human Capital Management (HCM)
Balancing Your SEBB Bill	Paid Family and Medical Leave
Bargaining Math	Payroll Basics
Bargaining Skills for Challenging Times	Payroll, Personnel & Retirement – Q & A
Common Retirement Issues from DRS	Performance Evaluations
Family and Medical Leave Act (FMLA) - Getting it right	The Pillars of Financial Wellness
Fortifying Your Financial Future	Retirement Tips 101
Human Resources Basics for the School Business Official	SEBB Benefits and Program Updates
Learn About Your SEBB Wellness Benefits	Strengthen Your VEBA Roots
Leveraging Benefits for Employee Retention	

<h1 style="margin: 0;">Purchasing</h1>	
Basics of Purchasing	Purchasing Panel Discussion
Competitive Bidding 101	Running an Efficient and Accountable Distribution Center
Cooperative Purchasing 101	School Bus Purchasing and Depreciation
Cost Price Analysis and Sole Sourcing	Streamlining Purchasing with Amazon Business
P-Cards in Action!!	Surplus Practice and Procedures
Purchase Orders	

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Records Management	
Archival Transfer Process	Public Records Act - Refresher and Update
Documenting School Histories	Records Management Basics
The Hidden Impacts of Paper-Based Records Management	Streamlining Saves Time and Money
Managing No Contact Orders - A Centralized Approach	

Risk Management	
Equipped for Emergency - Your Disaster Preparation Checklist	School Boards Are Required to Appoint For/Against Committee Members for All Ballot Measures: Wait, What?
Is Your District Current with ADA Regulations	Social Media Dos and Don'ts During Elections
Preventing Financial Fraud	The Dirty Dozen Health & Safety Compliance for K-12
Risk Management Basics	The Power (BI) of Risk Management: Leveraging data for Risk Management decision making

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<h1>Technology</h1>	
Are you Smarter Than a Fifth Grader? How SAO's Financial Intelligence Tool (FIT) helps non-technical audiences learn about your district – and how you can learn about others, too!	Integrating Cybersecurity into School Emergency Operations Plans
Budgeting Reimagined: Harnessing Google Sheets for Dynamic Budget Development	It Usually Starts with Email: How to keep your district's data safe in an era of rampant cybercrime
Cybersecurity Panel Discussion	Microsoft Power Query: Transform Data, Automate Tasks, Save Time!
Excel Basics	Power BI: Beyond Canned Reports
How Change Management Best Practices Optimize Tech Adoption	Preparing for Qmlativ Migration

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