GROW IN YOUR ROLE
WITH WASBO'S PAYROLL BADGES & CERTIFICATION PROGRAM

PAYROLL 210 BADGE TOPICS

Payroll 110 is available and 310 is currently in development.

- **Badge #1:** New Hires & Orientation, Terminations/Retirement, I9, Immigration, DSHS Reporting
- **Badge #2:** Death of an Employee
- **Badge #3:** SEBB and Employee Benefits
- **Badge #4:** Pay Adjustments, Authorizations, Encumbrance and Blended Rate Pay
- **Badge #5:** Direct Deposit, Worker’s Compensations & Unemployment
- **Badge #6:** Federal and State Tax Reporting
- **Badge #7:** Record Retention

**CERTIFICATION REQUIREMENTS**

After you have taken all Payroll 110, 210 & 310 Badges you can move on to receive your professional certification in Payroll with a CSBS, Certification for School Business Specialist. Click here to view the certification page to learn more.

- Successfully complete all Payroll 110, 210, & 310 Badges
- Currently employed in a school district, ESD, or related agency
- Current WASBO member in good standing
- Successfully complete School Accounting 1
- Receive approval from the certification governance board
- Complete a certification application found on the WASBO website