**GROW IN YOUR ROLE WITH WASBO’S PAYROLL BADGES & CERTIFICATION PROGRAM**

**PAYROLL 110 BADGE TOPICS**

Payroll 210 is available and 310 is currently in development

**Badge #1:** Introduction to Payroll
**Badge #2:** Who Are District Employees?
**Badge #3:** Union Agreements and Collective Bargaining
**Badge #4:** Washington State School District Payroll

**Badge #5:** Timekeeping and Exception Reporting
**Badge #6:** Sick Leave Conversion, Vacation Cashout, VEBA
**Badge #7:** Garnishments and Wage Assignments
**Badge #8:** Introduction to the Accounting Manual

---

**TAKE ME TO THE ONLINE LEARNING**

**CERTIFICATION REQUIREMENTS**

After you have taken all Payroll 110, 210 & 310 Badges you can move on to receive your professional certification in Payroll with a CSBS, Certification for School Business Specialist

- Successfully complete all Payroll 110, 210, & 310 badges
- Currently employed in a school district, ESD, or related agency
- Current WASBO member in good standing
- Successfully complete School Accounting 1
- Receive approval from the Certification Governance Board
- Complete a certification application found on the WASBO website