

## 2019 Conference Tentative Workshop Offerings\*

<b>Accounting, Budgeting and Small Schools</b>	
Accounting Changes	Legislative Updates
Accounts Payable Manual	Levies and LEA
Accounts Receivable	Long Form & Transportation Funding
Alternative Funding Sources: Capital Levies	Managing Property Acquisition With Eminent Domain
Bonds Basics	Myths, Opportunities, & Traps In The Post-McCleary World
Cash Flow	Post Bond Issuance Compliance – Maintaining Bond Covenants
Changing Accounting Practices: ESSA's Requirement to Report Discussion Group Expenditures by School	Property Taxes, Levy Certification and the Impacts of Current Legislation on School Districts Levies and Taxes
Continuing Disclosure Basics; How to File Information and Notices on EMMA	Reading and Understanding your Apportionment Report (Nuts & Bolts)
Election Season Dos and Don'ts	Reconciling to your County Treasurer
Enrollment Reporting	School District Audit Focus
Federal Grants Requirements and Management	School District Resolution Writing
Financial Services Update 2018-19	Selling Surplus Real Estate (land)
Financial Services Update 2019-20	Surviving your First Year as a Business Manager
Fraud: Recognizing and Reporting	Understanding School Expenditure Account Codes- For those new to school business
Hot Topics	Understanding School Revenue Codes
Internal Controls - For large and small districts	We have a budget, now what??

<b>Associated Student Body (ASB)</b>	
10 Interesting ASB Questions	Best Practices for Cash Handling & Accepting Credit Cards
10 Things You Need to Know about ASB	Crowd Funding
ASB & Risk Management	Invest ED
ASB Budget	Parent Groups (PTA's & Boosters)
ASB Internal Controls	Reducing Barriers to Student Participation in ASB - Student fees
ASB Roles & Responsibilities	Student Fines and Fees
Audit Issues	Student Involvement - What Does It Really Mean and How Does It Look?

Date and times of all workshops will be provided in the conference mobile app

**2019 Conference Tentative Workshop Offerings\*****Child Nutrition**

Breakfast After the Bell and HB 2610	Child Nutrition Program Updates
Child Nutrition Procurement	Community Eligibility Provision (CEP)
Child Nutrition Procurement Review Process	HB 2610 - Creating the hunger-free students' bill of rights act

**Facilities**

Alternate Public Works Overview	Legislative Session Updates, OSPI Policies, Capital Budget Items, Bills, State Allocations, Equity Issues (2 part series)
Bonds Start to Finish - What Business Managers and Operations need to know	School Bonds Hot topics - bond structuring, interest rate, arbitrage, election planning, advance refunding update
Budget Reductions - Impacts for School Facilities	School Facility Use - Looking for best practices to provide access without going broke
"Data-Based Decision Making in Operations" - Richland SD shares their experience in using data to inform decisions in the Operations and Facilities department. What data to gather, how to analyze it, how to make decisions, including budget decisions, staff levels, training needs.	School Financing post McCleary - (will reference LGO's)
Design Build - Real Life Learning	"Security Features in School Buildings" - Experiences of Clover Park SD
Legal updates and Hot Topics - related to school construction law	

**Leadership**

Beating Burnout	Lean
Building Effective Teams	Self-Awareness
Effective Communication	The Leadership Lens

**Legislative Affairs**

Legislative Update – Dan Steele	OSPI Legislative Updates
SAFS Hot Topics	

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## 2019 Conference Tentative Workshop Offerings\*

**Payroll, Personnel, Retirement**

Department of Retirement ERA Website	Payroll Fraud
Garnishments	PPR Q&A
I-1433 Best Practices	Record Retention Changes for Payroll/HR
Impact on Levy's	SEBB
Letters of Reasonable Assurance	Sub Funds - Levy Dollars
New to Payroll? Do's and Don'ts for Payroll, Benefits & Retirement	VEBA
Paid Family Medical Leave	

**Purchasing**

Establishing Success with a Contract Management Plan	Public Works and Capital Projects
Federal Procurement	Purchasing Essentials: Contracts, Clauses and Compliance
Finding Your Voice: Earning Your Seat at the Table	Purchasing Panel
Improving the Bid - The Art of Getting What you Need	Use of Roster or Public Works
Project Management for Procurement	

**Records Management**

Electronic Records Management	How to get started with Records Management
Email and Public Records Request	Records Management for Workers Comp

**Risk Management**

Building a school - property acquisitions and school construction	Ownership and Cleanup of Contaminated School District Property and Neighboring Properties
Contractual waivers, hold harmless, additional insured, indemnity clauses and insurance	Risk Management 101
Emergency Management Preparation for Schools	Student Accidents/L&I Claims
Implementing a Wellness Program	Wildfire smoke and school closures both academically and athletics

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