

NEPTUNE Paperless Meeting Management System



The Neptune Meeting Management Software allows a district to conduct paperless meetings. The meeting agenda, notes, files and other documents are assembled by the meeting owner and made available to group and individual members that are invited to the meeting.

Highlights

Web based, password protected paperless meeting management software. Log in to Neptune with your secure password on any device, anywhere you have access to the web. Data is hosted on a professionally managed secure server.

Single source/database for all meeting information; agenda, attendees, minutes, notes and files. Meeting content is in read only format for meeting attendees.

Search content from prior meetings. Keyword search from all previous meetings is available for group members, and also on the public page.

Agenda and minutes can be published and made available to the public.

Email reminders can be sent to all group members that have been invited to the meeting.

Various levels of security can be designated for group owners and meeting attendees.

Note taking functionality is an option for group members; all notes are private to the author.

CESA 7 THE NEPTUNE CONNECTION

The Regional Computer Center at CESA 7 has been providing high quality software and professional, responsive software support to school districts in Wisconsin for over forty years. We are passionate about developing relationships that you can depend on.

CESA 7 595 Baeten Rd. Green Bay, WI 54304



A Paperless Meeting Management System
Designed for You

Benefits

On-Site Training: Professional training is available for administrators and staff that conduct district meetings. Optionally, a consultant can attend, and provide assistance at your first Neptune Board Meeting.

Software Support: CESA 7 provides email and telephone support from experienced consultants.

Intuitive Software: The software is robust; however it is user-friendly and easy to learn.

24-7 Access: Once released, meeting members have 24-7 web based access to agenda and handouts.

Enhancements: The program is enhanced based on customer recommendations.

Cost Effective: Low start-up and annual cost allows all districts to afford paperless meetings.

For more information, please contact:
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