



World Education Research Association

Request to Host a WERA Keynote Address / WERA Symposium at a WERA Member Association Conference

Name of Requesting Association: _____

Name of President or Representative: _____

Email: _____

Title of the Association Conference: _____

Date of the Conference: _____

Location of the Conference: _____

Theme of the Conference: _____

Preferred Language for WERA Speech/Symposium: _____

Please tick the appropriate request by your Association:

WERA Keynote Speech WERA Symposium Both

A. Request to Host a WERA Keynote Speaker:

Please express any preference you may have about the focus or purpose of the address:

Below: please tick and explain what assistance may be provided to allow for WERA keynote:

1. Conference: Registration and Meals

Conference registration Meals at conference Conference Gala dinner/event

2. Travel

(a) International travel:

Return airfare Fixed amount: \$_____ Other offer

Details_____

(b) Local travel:

In-country transport In-city transport Other offer

Details_____

3. Accommodation

Conference venue hotel guest house other offer

Details _____

4. Translation

Where relevant, please indicate which translation services will be offered.

5. Local Tourism or Visits to Offer

(1) _____ (2) _____

B. Request to host a WERA Symposium:

Please express any preference you may have about the focus or purpose of the address:

Below: please tick and explain what assistance may be provided to allow for WERA symposia:

1. Conference: Registration and Meals

Conference registration Meals at conference Conference Gala dinner/event

2. Travel

(a) International travel:

Return airfare Fixed amount:\$ _____ Other offer

Details _____

(b) Local travel:

In-country transport In-city transport Other offer

Details _____

3. Accommodation

Conference venue hotel guest house other offer

Details _____

4. Translation

Please indicate which translation services may be offered – where required.

5. Local Tourism or Visits to Offer

(1) _____ (2) _____

After completion, please send this plan to the Committee Chair: Liesel Ebersöhn, Secretary General (Liesel.Ebersohn@up.ac.za) with cc to WERA secretariat (wera@area.net). Thank you.

Membership of WERA Keynote & Symposia Committee:

- Liesel Ebersöhn (Chair),
- Teresa Gonzalez,
- Masako Nakamura