

**WSCA Legislative Assembly Meeting Minutes**  
**Monday, February 23, 2015**  
**7:00 – 8:15 pm**  
**(approved 2/29/16)**

- I. Patty O’Keefe, President - Meeting called to order at 7:12p.m.
- II. O’Keefe - Announcement of Recording Secretary, Jennifer Fowlie and Parliamentarian Pat Ganer
- III. O’Keefe - Review of Legislative Assembly Procedures – Members were provided a hand-out to follow procedures as indicated announcing their names and role they are serving such as departmental representation or interest group.
- IV. Credentials Committee Report – Mark Bergstrom and Scott Patterson reported a quorum
- V. O’Keefe - Approval of 2014 Legislative Assembly Minutes - Bob Becker moved to approve the minutes, Hamilton Bean seconded – LA approved the 2014 minutes unanimously.
- VI. Approval of 2015 Agenda – O’Keefe made an amendment on the agenda to replace Stephen Littlejohn with Bob Stockton on VII E, to replace Mark Bergstrom with Heather Hundley on item IX C, and to include item IX C.1 Dues and Convention Registration Increase. Mark Staller motioned to approve the agenda as amended; Amy Edwards seconded it. LA approved the amended 2015 agenda unanimously.
- VII. Information Items
  - A. Results of Association-wide elections – Patty O’Keefe
    - i. First Vice President: Michelle Holling
    - ii. Second Vice President: Eric Aoki
    - iii. Delegates-at-Large to the Legislative Assembly: Roberto Avant-Mier, Amy Edwards, Shinsuke Eguchi, Keith Nainby, and Amy Pason
  - B. Executive Council actions – Heather Hundley
    - Time and place committee recommendation (two parts) 1. move from President’s weekend-tradition is to have conference over President’s day weekend; however, Hundley reported that this change is not required based on WSCA policies and procedures which already includes flexibility to hold the convention the week before or after President’s weekend. 2. The second issue whether to schedule Sat.-Tues or Fri-Mon –should be determined based on hotel and which days give WSCA best rates. The EC did not take an action but decided to allow flexibility based on what is in WSCA’s best interest.

- A question arose regarding non-executive council members attending Executive Council meetings. A motion was passed that non EC members could attend if they have a request or report at a time-sensitive moment.
  - A motion passed to change the archiving responsibility from the Immediate Past President to the ED w/ the assistance of the Immediate Past President.
  - A motion passed to move the membership drive from 2<sup>nd</sup> VP to 1<sup>st</sup> VP effective March 2015. This will be in LA Action Item IX C.
  - A motion passed for the Executive Director to select a new database company with conciliation from Executive Council. The new database company YourMembership was selected at a cost of \$6700.00/yr. vs. the \$17,500/year WSCA is paying for the current, outdated system. The ED provided information regarding the new membership system adoption-transition will happen in May 2015 and provided Legislative Assembly with features and benefits of the new system.
  - A motion passed regarding a language change in the Model Communication Program Award to say one community college and one Elementary/Secondary school.
  - A motion passed that anyone elected into a WSCA position, if not already a member, must become a member.
  - A motion passed to increase Regular member dues by \$20 and Convention dues by \$30. Contingent, Retired, and Student fees to be increased at a rate of \$10 for dues and \$15 for convention fees. Life member dues/fees remain unchanged. This item is being brought to LA in amended Action Item IX C.1.
  - A motion passed to have ballots out by November 1, elections to be open for three weeks, and the president to inform all nominees the election results by 12/1.
- C. Hundley 2018 Convention hotel – San Jose State University agreed to serve as the local host. The hotel will be the Hyatt Regency Santa Clara with room rates at \$169/single or double occupancy. The hotel is located 7 miles from downtown San Jose.
  - D. Bob Stockton 2019 Convention site – The Time and Place Committee secured the University of Washington to serve as the local host. The hotel will be determined by the end of the year.
  - E. Hundley Convention registration – 508 people have registered at the convention in Spokane.
  - F. Hundley WSCA Membership – Currently WSCA has 876 members.

- G. Hundley WSCA Assets – The asset report reads 2010 and should be 2015. The new ED is still working on getting access to all assets. Current total assets \$388,277.19. The ED reported assets are earmarked as to how they can be spent and the procedures are outlined in the *WSCA Policies and Procedures Manual*. Assets must reach minimum caps before WSCA can use the money. The President proposed paying the ED through long-term investments rather than using membership income to sustain the position. This was an informational item only.

VIII. Reports from NCA Legislative Council:

Representatives: Robert Stockton, representing K-12, 2012-2014; Dana Cloud, representing Four-Year Universities and Colleges, 2013-2015; Matthew Petrunia, representing Community Colleges, 2014-2016. Bob Stockton and Matthew Petrunia reported upcoming NCA Locations:

2015 Las Vegas, NV Rio Suites Hotel-reservations open 7/15, theme “Embracing Opportunities”

2016-Philadelphia, PA

2017- Dallas, TX

2018- Salt Lake City, Utah

2019- Baltimore, MD

IX. Action Items

- A. Report on actual 2014 budget – Heather Hundley- The Executive Director provided spreadsheets to members with a breakdown of the budget including Publication expenses, Convention expenses, Administrative expenses, and Income. Also included was the projected budget for the next four years.
- B. Approval on 2015 proposed budget –Hundley proposed the 2015 budget.  
Discussion/information session on the cost of AV (audiovisual) equipment, the protocol for Local Host funds, and \$1000.00 convention workshop allocation/disbursement line items. Donna Gotch motioned to adopt proposed 2015 budget, Benny LeMaster seconded the proposed 2015 budget was approved unanimously.
- C. Proposed Bylaw change in 1<sup>st</sup> and 2<sup>nd</sup> Vice President Duties – Hundley. Hundley proposed 1<sup>st</sup> VP is responsible for membership drive rather than 2<sup>nd</sup> VP; whereas 2<sup>nd</sup> VP remains responsible for USRC, Grad Open House and Grad Workshop. The Motion passed unanimously.
- C.1. On behalf of the EC, Hundley proposed to increase Regular membership dues by \$20 and Convention dues by \$30. Contingent, Retired, and Student fees to be increased at a rate of \$10 for dues and \$15 for convention fees. Life member dues/fees remain unchanged. The Motion passed unanimously.

D. Resolutions/Actions from Interest Groups

- Bennie LeMaster (Performance Studies Interest Group) proposed for WSCA to consider gender neutral restrooms when selecting a hotel. The Motion passed unanimously.
- Rob Layne (Western Forensics Association) proposed to change the Interest group name to Western Forensics & Argumentation Association (WFAA). The Motion passed unanimously.

E. Resolutions/Actions from the Floor

- Bergstrom proposed to begin an investment account to be named appropriately to house money raised during a capitol campaign as his future Future's Committee. The Motion passed unanimously.

F. Resolutions of Appreciation – O'Keefe

Be it resolved: that the Western States Communication Association expresses its heartfelt appreciation to the following for their service:

Brian Ott, Immediate Past President of WSCA;

Patty O'Keefe, President of WSCA;

Paul Mongeau, for convention program planning;

Brian Heisterkamp, Second Vice President, for planning the Undergraduate Scholars Research Conference, the Graduate Students Workshop, the Graduate Programs Open House, and for membership efforts;

All committee members who have served during the year;

John Caputo, the Local Host Committee, and the faculty, students, and staff of Gonzaga University for convention arrangements;

Robert Becker for coordinating the Western States Communication Association tournament;

Melissa Fisher, Ruth Fitzgerald and the staff and management of the Red Lion at the Park for their outstanding service and hospitality;

Be it resolved further that the outgoing President of WSCA be instructed to write letters communicating the appreciation of the Legislative Assembly to the above named persons and to their appropriate administrators.

X. Elections

- A. At-Large Representatives to Executive Council – two members (to serve 2015-2017, starting with the meeting tomorrow morning, including an annual meeting at NCA the evening prior to the convention and an annual meeting at WSCA the day prior to the convention). Two nominees recommended from the Nominating Committee: Beth Bonnstetter, Adams State University and Michael Brydges, Cypress College. At the Legislative Assembly meeting Juliane Mora nominated Donna Gotch, Tenzin Dorjee nominated John Reinard, and Brian Ott nominated Hamilton Bean. Following the vote Donna Gotch and Hamilton Bean were elected to the E.C. as Members-at-Large.

- B. WSCA Nominating Committee – two members (to serve in the 2015-2017 starting after the current convention). The current members ending their terms are Richie Neil Hoa and Tara G. McManus. Shinsuke Eguchi nominated Elizabeth Root and Bob Becker self-nominated. Root and Becker were elected by acclamation.
  
- C. WSCA Representative to the NCA Legislative Assembly – one member representing K-12 (to serve 2015-through WSCA Convention in 2017 starting with the NCA Convention in Las Vegas, including Wednesday afternoon, Saturday and Sunday morning meetings). The current representative is Robert Stockton. Robert Stockton self-nominated and was elected by acclamation to continue as WSCA representative for K-12 at NCA.
  
- D. WSCA Scholar Award Committee – one member to serve 2015-2017 starting after the current convention. The member ending his term on this committee is Kent Ono. Shinsuke Eguchi nominated Keith Naimby who agreed to serve and was elected by acclamation.
  
- E. Distinguished Teaching Award – one member to serve 2015-2017 starting after the current convention. The member ending her term is Toniesha Taylor. Juliane Mora nominated Kathleen McConnell to the position who was elected by acclamation.