1. **CALL TO ORDER**
   a. IG Chair Krista Phair called the meeting to order at 12:05 PM
   b. Officer in Attendance: Krista Phair
   c. Officer in Absentee: Jennifer Asenas
   d. Members in Attendance: 8

2. **APPROVAL OF MINUTES - 2019 BUSINESS MEETING**
   a. Motion to approve
      i. Approved by voice vote

3. **OLD BUSINESS**
   a. Chair’s Report
      i. Conference slots: 3
      ii. Papers submitted: 10 (including 2 submitted late outside of AI)
      iii. Papers accepted: 9
      iv. Panels submitted: 2 (including 1 submitted late outside of AI)
      v. Panels accepted: 1 (cancelled - memorial for John Reinerd was postponed until the 2021 convention so UC Fullerton can host and family can attend)
      vi. Panel#1: 24 audience members (9:45 AM Saturday)
      vii. Panel#2: 4 audience members (2 PM Sunday)
      viii. Business meeting 8 members in attendance
   b. Additional Officer Reports
      i. Vice-Chair: N/A
      ii. Secretary: N/A

4. **NEW BUSINESS**
   a. Special Announcement from the Floor
      i. WSCA President Rodney was immediately recognized and presented the interest group with the news that Executive Council had voted to petition the Legislative Assembly to dissolve FOE-PC due to low numbers and problematic communication issues and we had the right to petition for probation instead.
      1. Members present immediately indicated they wished to pursue probation. Krista Phair and Michael Walker will make the case for probation at Legislative Assembly.
   b. Awards
      i. None
   c. Elections
      i. Vice-Chair (Term 2020-2021, advances to Chair for 2021-2022)
         1. Floor Nominations
            a. Michael Walker, Arizona State University, Self-Nominates
            b. Elected by acclimation
      ii. Secretary (Term: 2020-2022)
1. Floor Nominations
   a. Ryan Stouffer, Longwood University, Self-Nominates
   b. Elected By acclamation

d. Discussion of Ideas to Revitalize the Interest Group
   i. More detailed call for papers
   ii. Increased direct recruiting.
   iii. A Survey Monkey to consider a further name change and to access the desires of the membership
   iv. The upcoming presidential election was brought up as a source for numerous possible papers and panels.
   v. Accept paper proposals (abstracts) as well as completed papers.
   vi. Inviting Undergraduates who participate in the UHC to serve panel chairs
   vii. Intense and repeated call for papers
   viii. Find ways for members to participate in business meeting who have multiple conference obligations

e. Proposed By-Laws Changes (for discussion and vote at the 2021 Business Meeting)
   i. Article IV: Make the following changes to officer terms and responsibilities
      1. Propose a three-year term for officer positions with new officers beginning as secretary in year one, moving to vice-chair in year two, and chair in year three. Rationale is to provide continuity and stability for the IG leadership.
      2. Propose a change in officer duties to move responsibility for running the business meeting from the Vice-Chair to the Chair. Other duties remain as already outlined. Rationale is that the Chair will have all the necessary information to run the business meeting and this will streamline planning and running the meeting.
   ii. Article VII Section 1
      1. Change the required number of reviewers from 3 to 2. Add: The Chair will assign a 3rd reviewer in the event of a tie. If no 3rd reviewer is available, the chair may serve as a tiebreaking review. Rationale: is to provide the chair more flexibility in assigning reviews and to reduce the number of papers per reviewer.

5. Other Announcements from the Floor
   a. None

6. Meeting adjourned at 12:52PM