

WSCA Legislative Assembly Minutes
Monday, February 29, 2016
7:00 – 9:00 pm Mission A & B
The Bahia Resort and Hotel, San Diego, CA
APPROVED FEBRUARY 2017

- I. Paul Mongeau, President-Meeting called to order at 7:10 pm
 - II. Mongeau - Announcement of Recording Secretary, Jennifer Fowlie, and Parliamentarian, Peter Andersen
 - III. Mongeau - Review of Legislative Assembly Procedures – Members were provided a hand-out to follow procedures as indicated announcing their names and the role they are serving such as departmental representation or interest group.
 - IV. Credentials Committee Report – James Stein (Chair), Carlos Flores, and Alaina Veluscek reported that 36 members were present
 - V. Mongeau - Approval of 2015 Legislative Assembly Minutes. The minutes were approved unanimously.
 - VI. Information Items
 - A. Results of Association-wide Elections –Mongeau
 - i. First Vice President: Brian Heisterkamp
 - ii. Second Vice President: Marnel Niles Goins
 - iii. Delegates-at-Large to the Legislative Assembly: Jennifer Asenas, Aaron Hess, Brandi Lawless, Matthew Petrunia, and Nina Reich
 - B. Executive Council Actions –Hundley
 - i. The Publications Committee reviewed the newly proposed contract with Taylor and Francis and recommended it to the Executive Council. The EC voted and is recommending it to the Legislative Assembly. Here is a summary of highlights:
 1. Subscription rate remains the same, \$15 per year even though *CR* is now at 3 issues per year
 2. Guaranteed royalties increased from 17.5% to 20%
 3. Guaranteed advance increased from \$15,500 to \$20,000
 4. Increase in Editor support from \$13,911 with 3% increase to \$18,000 with a 3% increase
 5. Sock hop sponsorship increased from \$1,000 to \$2000 annually
- A motion was unanimously passed to accept the new three-year contract with Taylor and Francis.

- ii. Life Memberships are now paid in equal installments
 - iii. Review and edits made to *Policies and Procedures*
 - iv. All WSCA appointed and elected officers must be members of the association
- C. Hundley 2019 Convention Hotel – University of Washington agreed to serve as the local host. The hotel will be the Seattle Renaissance with room rates of \$157/night. This includes basic Internet in rooms and meeting rooms, discounted parking \$15/day self-park, and we can bring in outside AV.
- D. Bob Stockton 2020 Convention Site – The Time and Place Committee was unsuccessful at securing a local host. A motion passed for the Executive Director to work with Helms Briscoe to investigate Tucson and the Greater L.A. area (including Irvine).
- E. Hundley Convention Registration – 775 people have registered for the convention in San Diego.
- F. Hundley WSCA Membership – Currently WSCA has 786 members.
- G. Report on actual 2015 budget – Heather Hundley- The Association is in good financial shape. Gross income in 2015 was approximately \$157,000; expenses were approximately \$150,000. Thus, WSCA made about \$7000 in 2015.
- H. Hundley WSCA Assets –Investments increased almost \$15,000 in value in 2015. By 12/31/15 WSCA had approximately \$65,500 in the bank, which is an increase of \$22,000 more than at the end of 2014. Total assets at year’s end were in excess of \$426,500, greater than at any time in the past five years, and \$37,000+ higher than at the end of 2014. The Executive Director fund has reached its goal and therefore, in the 2016 budget action item, the Executive Council proposes to begin using part of the money that would go towards this investment.
- VII. Reports from NCA Legislative Council:
 Representatives: Robert Stockton, representing K-12, 2015-2017; Dana Cloud, representing Four-Year Universities and Colleges, 2013-2015; Matthew Petrunia, representing Community Colleges, 2014-2016:
- 1) Article 3, Section 8-new language for recall of board members with 2/3 vote.
 - 2) NCA job language-to specify “partner” benefits
 - 3) Representation by caucuses didn’t pass at NCA
 - 4) NCA dates and locations: 2016 Philadelphia-November 10-13; 2017 Dallas-November 16-19; 2018 Salt Lake City-November 8-11; 2019 Baltimore-November 14-17
 - 5) New NCA 2nd VP Star Muir
- VIII. Action Items

- A. Proposed 2016 budget - Hundley - 6 changes were proposed by the Finance Committee to the Executive Council. The Executive Council approved them and are recommending them to the Legislative Assembly. They are:
1. Increase the *WJC* Editor line from \$12,500 to \$16,500 = \$3300 per issue
 2. Increase *CR* Editor line from \$9500 to \$9900 = \$3300 per issue
 3. Increase USRC budget from \$1350 to \$2000
 4. Increase ED buyout from \$12,500 to \$16,500. This increase is offset by changing the database program (\$10,800 annual savings). The ED investment has met its maximum goal; therefore, rather than invest \$5 per membership, this income would also offset the \$4000 increase.
 5. Add C2-1 WSCA Forensics Tournament (Expenses)
 6. Add I3-10 WSCA Forensics (Income)

A motion passed unanimously to accept the 2016 budget with these six changes.

- B. Proposed Change in Membership Type (from Contingent to Non-Tenure Track and from Regular to Tenure/Tenure Track) – The motion passed unanimously.
- C. Proposed Clarification of Outstanding Reviewer Award – Strike from agenda because it was already approved by Legislative Assembly 2 years ago. The clarification resulted in minor edits and therefore no motion was required.
- D. Proposed Constitution change: Article V, Section 2, Legislation and Administration (to clarify the language re: who gets representation on Legislative Assembly) – The motion passed unanimously.
- E. Proposed Constitution change: Article V, Section 4, Legislation and Administration (to include the Chair of the Finance Committee and Chair of the Publications Committee as part of the Executive Council) – The proposed change is to reflect a practice to include these two chairs as non-voting members of the Executive Council. The motion passed unanimously.
- F. Proposed Constitution change: Article VI, Section 4 Interest Groups (to NOT restrict members from selecting only three interest groups) – The motion passed unanimously.
- G. Proposed Bylaws change Article VI, Section 9 Duties of Officers (to delete “selection an editorial staff” and replace it with “solicit articles” for the *WSCA News* editor – The motion passed unanimously.
- H. Other Proposals from Executive Council –

1. Spotlight Debate Award WSCA to offer a Spotlight Debate Award given to the top debaters of the WSCA Forensics Tournament. This award includes \$200 and a paper certificate given at the spotlight debate panel decided by WSCA debate coordinators. Motion passed unanimously.
2. Nonmember convention fee increase \$20. Motion passed unanimously.
3. Change the title from *WSCA News* Editor to *WSCA News and Social Media* Editor. Motion passed unanimously.
4. Information Item: A motion passed to have the WSCA Executive Director work with the WSCA Speech Activities Coordinator to establish and define the relationship with the WSCA Forensics Tournament. This may include, but is not limited to, setting up a line item in the WSCA general budget, accounting for tournament income and expenses, including the tournament in WSCA's event insurance if the tournament is held at a hotel, reviewing *WSCA Constitution and Bylaws* and *Policies and Procedures* to ensure the relationship is articulated in the Speech Activities Coordinator's duties, etc. This work will be presented at the November WSCA Executive Council meeting, 2016.
5. MSC Ongoing Charge - A motion unanimously passed for the Member Services Committee to have an ongoing charge to build and maintain a list of universities and community colleges in the convention region. This list contains the school, department, department chair, and chair's email address. The list is used to reach out and invite their faculty to submit and participate in the convention and inform them of WSCA awards, etc. It can be used by the President to send invitations and by the 1st VP to assist in the membership drive.
6. Informational Item re: Financial Consultant- A motion passed for the ED to seek out advice from a financial consultant who specializes in non-profits.
- I. Resolutions/Actions from Interest Groups-None
- J. Resolutions/Actions from the Floor-None
- K. Resolutions of Appreciation-motion passed unanimously

Be it resolved: that the Western States Communication Association expresses its heartfelt appreciation to the following for their service:

Patty O'Keefe, Immediate Past President of WSCA;
 Paul Mongeau, President of WSCA;
 Mark Bergstrom, for convention program planning;
 Michelle Holling for membership drive efforts;

Eric Aoki, Second Vice President, for planning the Undergraduate Scholars Research Conference, the Graduate Students Workshop, and the Graduate Programs Open House;

All committee members who have served during the year;

Bill Snavely, the Local Host Committee, and the faculty, students, and staff of San Diego State University for convention arrangements;

Jason Jordan for coordinating the Western States Communication Association tournament;

Julie Deeb and the staff and management of the Bahia Resort and Hotel for their outstanding service and hospitality;

Julie Pewe and the staff and management of The Dana at Mission Bay

Be it resolved further that the outgoing President of WSCA be instructed to write letters communicating the appreciation of the Legislative Assembly to the above named persons and to their appropriate administrators.

IX. Elections

- A. At-Large Representatives to Executive Council – two members (to serve 2016-2018, starting with the meeting tomorrow morning, including an annual meeting at NCA the evening prior to the convention and an annual meeting at WSCA the day prior to the convention). These representatives are required to be at the WSCA conventions in Salt Lake City and Santa Clara as well as the NCA conventions in Philadelphia and Dallas. Stepping off are Deanna Dannels and Robert Leonard. Continuing on are Hamilton Bean and Donna Gotch. Two nominees were recommended from the Nominating Committee: J. Jacob Jenkins and Heather Crandall. They were accepted by acclamation.
- B. WSCA Nominating Committee – two members (to serve in the 2016-2017 starting after the current convention). The current members ending their terms are Elizabeth Root and Robert Becker. The committee members consist of Paul Mongeau (Chair), Bernardo Attias (Elected by EC), 2 newly LA elected members, 1 newly EC elected member, and the chairs of the following interest groups: CIIG, HCIG, OCIG, WFAA, FELC. Amy Edwards and Audrey Deterding were accepted by acclamation.
- C. WSCA Representative to the NCA Legislative Assembly – one member representing Four-Year Universities and Colleges (to serve 2016-through WSCA Convention in 2018 starting with the NCA Convention in Philadelphia, including Wednesday afternoon, Saturday and Sunday morning meetings). This is a three-year term and the representative is required to attend the next three NCA conventions (Philadelphia, Dallas, and Salt Lake City) and WSCA conventions (Salt Lake City, Santa Clara, and Seattle). Stepping off the committee is Dana Cloud. Other members include Matthew Petrunia (representing community colleges) and Robert Stockton (representing K-12). Nina Reich from Loyola Marymount University was nominated and accepted by acclamation.
- D. WSCA Scholar Award Committee – one member to serve 2016-2018 starting after the current convention. The member ending her term on this committee is Julie Delaney

Shields. Other members include Keith Nainby, a newly LA elected member, a newly EC appointed member, a newly Presidential appointment of a past *WJC* or *CR* editor, and an At-Large Representative to Executive Council (see A above). Greg Dickinson was nominated and accepted by acclamation.

- E. Distinguished Teaching Award – one member to serve 2016-2018 starting after the current convention. The member ending his term is Patrick Barton. Other members include Donna Gotch (Chair), a Presidential appointment, Kathleen McConnell, and a newly LA elected member. Jennifer Asenas of CSULB was nominated and accepted by acclamation.

Meeting Adjourned 8:23 pm