



WILLIAMSON COUNTY DISTRICT COURT DIRECTIVE DCD-2019-001

SUBJECT

The subject of the directive is court assignments on felony personal bonds issued by Associate Judges on weekends.

PURPOSE

To establish a procedure for felony personal bonds issued by the Associate Judges.

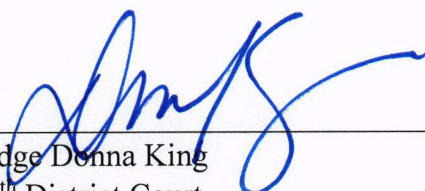
DIRECTIVE

This procedure shall be utilized by the Associate Judges in assigning cases.

1. Confirm whether the Defendant presently has pending felony cases in Williamson county; if so, the new case shall be assigned to the same District Court.
2. If NO open case(s) exist, choose the next District Court from the Court Case Assignment sheet in the Associate Judge's office, which automatically allocates cases in a sequence with the percentages as established by the District Judges.
3. Set the court date and time for first appearance on the dates previously provided to the Associate Judge clerks by each District Court.
4. E-mail the appropriate contacts in the District Attorney and District Clerk offices (currently they are: Chuck Ewell, Beth Bolton, Sharee Allison and Julie Pena) with the following information: the name of the Defendant, the number of the District Court to which the case was assigned, and the court date.
5. Co-Defendants: Co-Defendant A has a pending case assigned to a District Court. Co-Defendant B (new defendant) appears for magistration. The Associate Judge shall assign Co-Defendant B to the same District Court where Co-Defendant A's case is pending. E-mail notification will be sent for Co-Defendant B to the people listed in 4. above.

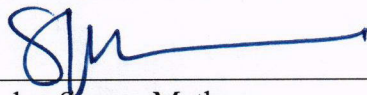
If a case requires transfer to a different court, the Court Coordinators for the appropriate courts will transfer the cases in the manner determined by the District Judges.

This procedure is to be followed effective the date this directive is signed by all District Court Judges until such time as it is either rescinded or modified by the District Judges.



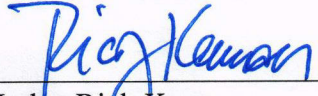
Judge Donna King
26th District Court

5-7-19
Date



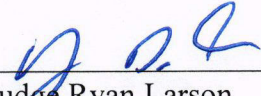
Judge Stacey Mathews
277th District Court

4.24.19
Date



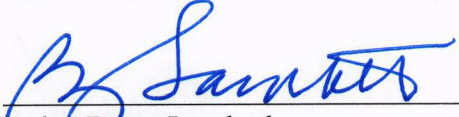
Judge Rick Kennon
368th District Court

4-23-19
Date



Judge Ryan Larson
395th District Court

5-16-19
Date



Judge Betsy Lambeth
425th District Court

5.2.19
Date