WOCN Society Ostomy Care Associate Program
Course Coordinator: Criteria and Responsibilities

Criteria:

- Current/active member of the WOCN Society.
- Currently certified in ostomy care by the Wound, Ostomy and Continence Nursing Certification Board (WOCNCB®) as CWOCN®, CWON®, COCN®, CWOCN-AP® or COCN-AP®
- Minimum of 1 year of clinical experience in ostomy care post certification by the WOCNCB.
- Clinical experience and expertise in the following areas:
  - Assessment and management of patients with fecal and urinary diversions (e.g., preoperative and postoperative education; stoma site marking; differential evaluation and management of stomal and peristomal skin complications; assessment, measuring, and fitting of ostomy pouching systems).
  - Fistula management (e.g., assessment, skin care, and drainage containment systems [pouching, closed suction]).
  - Percutaneous tube management (e.g., assessment, skin care, and stabilization).
- Strong interpersonal skills.
- Experience/expertise in small group work and instruction (e.g., participation in staff development programs, new staff orientation, in-service program presentations).

Responsibilities:

1. Recruits participants or assists with recruitment.
2. Provides oversight, guidance, and clarification of course content; and answers participants’ questions throughout the course:
   - Orient participants to course expectations/activities.
   - Monitors participants’ progress through lessons/tests to ensure they complete course requirements in a timely manner.
   - Counsels participants if there are problems in meeting completion deadlines.
3. Conducts 2–3 face-to-face or telephone conference sessions to ensure participants understand key points.
4. Conducts preparatory session to review for the online posttest/clinical case scenarios and clinical competency tests (i.e., “applied learning day”), which lasts approximately 4–6 hours:
   - Provides face-to-face review and discussion of the commonly used pouching systems and accessory products.
   - Demonstrates examples and use of selected types of pouching systems and accessory products.
   - Reviews the posttest blueprint and posttest practice questions.
   - Reviews/discusses/assists with analysis of practice clinical case scenarios (i.e., assessment and management of a patient with a colostomy, ileostomy, incontinent urinary diversion, fistula, or percutaneous tube).
• Ensures the participant has reviewed procedures for clinical skills prior to demonstration by the Course Coordinator or a qualified/approved Clinical Skills Instructor.
• Demonstrates and observes a return demonstration of clinical skills in preparation for final testing.
5. Provides direction and oversight for the duties/activities of the Clinical Skills Instructor.
6. Coordinates/communicates with the WOCN National Office to make arrangements for the final, online posttest.
7. Validates completion of the posttest.
8. Conducts (or coordinates with a qualified/approved Clinical Skills Instructor) the final testing/evaluation of participants’ competencies, according to established criteria, for the following clinical skills:
   • Selection, sizing, and fitting of a pouching system and appropriate accessory products (matching system to a patient), including the following:
     o Measurement of the size and determination of the shape (round, oval, or irregular) of a stoma or fistula.
     o Pattern making for large, irregular, and/or unusual shaped stomas or fistulas; including drawing, cutting, and correctly transferring the pattern to the skin barrier.
   • Application and emptying of a pouching system, use of accessory products, and attachment of an appropriate drainage collector for a urostomy pouch.
   • Differential evaluation of common peristomal and stomal complications to determine which complications should be referred to a WOC specialty nurse or other healthcare provider.
   • Technique for colostomy irrigation.
   • Application of closed suction or a pouching system for fistula management.
   • Stabilization of percutaneous tubes.
9. Counsels participants who fail to obtain a passing score on the final posttest or skills competency testing; arranges for remediation and repeat examinations as indicated.