Position Profile:  WIB National President-Elect

WIB is committed to encouraging and promoting women from all backgrounds and career levels across the life sciences continuum via networking events, professional development programs, seminars, workshops, and educational programs. WIB creates connections, encourages entrepreneurship, and provides women with the tools to reach the highest positions of influence and responsibility within the life sciences industry.

Our Mission
WIB is a multifaceted organization of professionals committed to promoting the careers, leadership, and entrepreneurship of women in the life sciences.

The WIB President-Elect partners with the President to implement the organization’s strategic goals and objectives through proven leadership and management practices. The President-Elect advises Chapter and National Committee Chairs and is responsible for the prudent use of resources and compliance to laws and regulations to advance WIB’s mission. They regularly interface with National staff, Chapter and National volunteers, and the WIB Board of Directors.

This non-compensated volunteer should be high-energy with a proven track record of crafting and executing strategies that propel organizations to successful outcomes. They should be passionate about advancing the careers of women and have a robust network within life sciences.

The President-Elect is expected to abide by WIB’s bylaws, policies, and Code of Conduct. They must respect fellow volunteers and maintain confidentiality about all internal matters.

Term:
- President-Elect – one year
- President & Board Chair – one year
- President Emeritus & Board Member – two years

Responsibilities:
- Learn roles and functions of the organization at the National level
- Interact with Chapter Chairs and Vice-Chairs on a regular and consistent basis
  - Provide advisory support by hosting monthly Chapter Chair calls and connecting individually
  - Act as liaison between Chapters and Nationals
- Serve as a back-up to the WIB President and provide project-specific support as needed
- Although not a voting member of the Board of Directors, the President-Elect will actively participate in six annual Board Meetings and assist in the preparation of meeting agenda and materials
- Advance WIB’s mission
  - Know our mission, policies, and programs/National initiatives
  - Act as WIB ambassador and fully engage in advancing our mission
- Promulgate WIB’s public image
  - Leverage connections, networks, and resources to advance our mission
  - Identify network connections that may benefit fundraising efforts and reputational standing

Requirements:
- WIB member for at least one year, in good standing with the organization
- Served in a leadership role as Chapter Chair and/or Committee Chair
- Life sciences professional
- Actively participate in regularly-scheduled meetings
- Enjoys the opportunity to support women and collaborate with other WIB members
- Plan a transition to President and Board Chair after serving one term as President-Elect