

## 2019AAW RALEIGH SYMPOSIUM VENDOR SAFETY TERMS & CONDITIONS

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The AAW values its partnership with vendors and exhibitors participating in the symposium tradeshow. Working together, we help educate attendees on the safe use of woodturning equipment. Attendees appreciate the ability to see equipment, tools, and other products, and it is incumbent upon vendors and meeting organizers to ensure a safe experience while demonstrating equipment, products, and tools. For the safety of symposium attendees and vendor staff, the following safety policies will be followed:

- All exhibitors offering live demonstrations will have an approved Audience Protection Shield (APS), built in accordance with AAW's recommended safety shield specifications, or equivalent. The shield will be suitably positioned and large enough to protect the size of audience expected. This includes any turning, cutting, grinding, or other activities that can create flying debris. The AAW Safety Guidelines Best Practices #60 document contains safety shield design specifications. This reference may be downloaded from the AAW web site at this link:  
<http://www.woodturner.org/page/ChapterOffBestPract2>

**Exhibitors who do not use an approved safety shield for demonstrations will not be permitted to demonstrate until and unless a safety shield is available. The AAW does not provide safety shields for exhibitors.**

- All demonstrators will use appropriate **Personal Protective Equipment (PPE)** for the task at hand. **All exhibitor demonstrators are required to wear a full face shield at all times when equipment is being used.** This includes face shields for eye and face protection; suitable shoes are also required for foot protection. At a minimum, eye protection is required for any demonstration involving cutting, grinding, sawing, or other potentially hazardous operations; full face shields are required as appropriate for the size of the object being worked on. **All exhibitor demonstrators who do not wear the approved PPE will be asked one to wear the approved PPE, and if in violation a second time will no longer be allowed to demonstrate. The AAW does not provide full face shields.**
- Any other booth and table-top personnel that are not demonstrating will have and use appropriate PPE protection when in the area of activity. Anyone joining the demonstration will be supplied with appropriate PPE for the task at hand. This includes eye, face, footwear, and dust protection equipment as needed.
- Any exhibitor who allows attendees to test products or equipment **is responsible for the attendee to be properly supplied with PPE** and to follow all proper safety procedures. The exhibitor will be in attendance for the duration of the "testing". Exhibitors **will have ongoing clean-up of all chips and debris generated** to provide for safe passage of attendees. This includes the exhibitor's booth or table, public aisles and neighboring exhibitor spaces. **NOTE: The exhibitor is responsible for bringing necessary cleaning equipment** (broom, dustpan, etc.) – **these will not be supplied by the AAW or the Convention Center.** Waste and recycling cans will be made available as necessary.

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- We encourage a **minimum amount of sanding operations** in the Trade Show. If you intend to use abrasives or other procedures that generate airborne dust, **use of a suitable dust extractor is required**. Exhibitors will be responsible to minimize dust hazards within their own booths, and must also eliminate any airborne dust drifting to adjacent booths.
- Exhibitors will be responsible to keep a **safe working environment** during set up and tear down, including placement of materials, avoiding tripping hazards such as cords/hand trucks/moving dollies, tools and equipment, etc. Packing debris, paper/ padding, or other discarded items will be removed from floor and aisle areas to minimize chances of accidents or injuries due to tripping, slipping, etc.
- No open flames, hot plates, butane flames, microwaves or sandblasting cabinets are allowed.
- Convention Center rules prohibit exhibitors from distributing any food products.
- Health and Safety regulations require all attendees, vendors, and related personnel to have appropriate attire, including shirts and footwear. Persons lacking shirts or footwear will not be permitted entry to the Trade Show or other areas of the Convention Center.
- It is the policy of the AAW that the process known as Fractal Burning is prohibited from being used at the AAW Symposium. Further, the process of Fractal Burning shall not be featured in any written or on-line AAW publication, except within articles that warn against its use. AAW publications will not accept advertisements for any products or supplies directly related to the process.

### **Additional Raleigh Convention Center Requirements:**

***The Raleigh Convention Center (RCC) will allow chemical products commonly used by individuals in woodworking processes including adhesives and wood finishing products. These chemicals may be used in educational demonstrations and may be made available for sale in the trade show, even though they may be classified as hazardous under various transportation, flight and environmental regulations statutes. On request by AAW, Exhibitors intending to sell and/or demonstrate the application of any hazardous chemical products may be required to furnish to AAW in advance of the event a complete listing of MSDS for all such products brought into RCC. When demonstrating the application of embellishment products such as, but limited to, paint, stain, dye and all other chemical used in demonstrations Exhibitors are strongly encouraged to use only non-VOC products.***

***As responsible participants at our symposium, Exhibitors help support AAW's commitment to educate all woodturners by promoting and encouraging safe woodturning practices in the tradeshow.***